

PAPER

ACCEPTABLE

Office Paper: All Types

Newspaper

Magazines

Journals

Envelopes: All Types

Junk Mail

Ream Wrappers

Books

Phone Books

Manila and File Folders
including:

- All Colors
- Staples
- Paper Clips
- Rubber Bands

UNACCEPTABLE

Cardboard*

Carbon Paper

Tissues

Fax Paper

Candy Wrappers

Metal Report Covers

Paper Towels

Photographs

Blue Print

* Consult facility managers or
BSWs for best **CARDBOARD**
recycling practices