1. **Introductions**
2. **Final review of Illini Lights Out (ILO) recommendation**
3. Discussion
	1. Marian added to the recommendation that on February 10 2018 lights were turned off. The total number of the lights that were turned off (November 17, December 9 2016; February 10, February 24, March 10 2017) is 6394.
	2. The next ILO event will be on April 14th-a Friday before Easter weekend.
	3. We need to announce largely during the entire week about this event. Also, on 14th April will be 1-year anniversary of ILO project.
	4. Alex noticed that it will be good to take more pictures of the entire process. It will give more ideas for people how the project looks like. Marian agreed.
	5. Marian asked the team to give some suggestions to involve more people. Brad suggested involving the American Institute of Architecture. Olivia Harris is ready to send notice letters. Marian will contact Catherine Yee of SEC.
	6. Alex said that the only concern is rain on that day.
	7. Buildings that will be checked are: Altgeld Hall, Bevier Hall, Burrill Hall, Chemistry Annex, Davenport Hall, David Kinley, English Building, Foreign Language Building, Gregory Hall, Lincoln Hall, Material Science Building, Morrill Hall, Noyes Lab, Roger Adams Laboratory, Smith Hall, Law Building. It is very important to collaborate with building’s coordinators. We need to change the culture of the building. Alex noticed that it is good that some students will be in a building-it helps to increase their curiosity on what is going on.
	8. Dhara suggested to ask to join the meeting the US Green Building Office, the Solar Decathlon and Race to Zero project’s participants.
	9. Karl said that it is important to explain to people in the buildings that we are not going to intervene in private office spaces.
	10. There are only 2 ILO meetings left in the spring semester: April 14 and April 28.
4. **Scott Willenbrock visiting April 14 meeting.**
5. Fred said that he gave to Scott a copy of Northwest Study and ASHRAE 2013 Manual. He also suggested that LEED determination should be used-Silver, Gold, or Platinum. It is harder and harder to get additional improvements. Square footage will be sacrificed in terms of energy efficiency. Every building is different. In old buildings (e.g., Everett) there are too much to do.
6. Brad said that each building has its individual occupancy. Disturbance to people’s space-other factor that we should include for establishing a proper building metric. A human’s comfort is under the threat.
7. Fred mentioned that Engineering College wants to have a more efficient system. They have a sophisticated system, but it freezes and then there is added energy cost to defrost system. Sometimes improvements have challenges-like high efficiency glass in the building-its too dark, and shading coefficient is too high.
8. Karl reported on a walk through the Natural Resources building last year with Yun, Marian and Paul to look at unused space, pneumatic controls, abandoned freezers, etc. There are labs that requires investment. The questions are: what type of investment is needed, what fridges are need? Yun, Marian, Karl and Scott will walk around the National Soybean Research lab soon to explore possibilities of space and equipment facilities there.
9. **Updates:**
10. **iCAP Portal. Work of Morgan and Chenxi Jiang**
11. Marian, Morgan and Chenxi met and discussed what projects should be updated at iCAP Portal. Chenxi is working with all SWATeams.
12. ILO project is under Objective 4 of the Energy Conservation and Building Standards SWATeam (Chapter 2 of iCAP) – to engage and incentivize the campus community in energy conservation and to contribute to a comprehensive energy campaign.
13. The goal is to make information on the work of the SWATeams more visible on the iCAP portal.
14. **Earth Hour photo**
15. Alex said that idea of turning off the Foellinger building’s lights was not possible. The building has always lights turn off.
16. **Eco-Olympics**
17. Paul said that Eco-Olympics starts on Monday.
18. There are 90 active team members currently. It is 3-4 times more than it was before.
19. Paul said that the “Daily Illini” newspaper has done articles about the Eco-Olympics. Jessica Mandela helped with coordination.
20. **Green Lab Coordinator—nudging along**
21. Marian said that Evan D and others are meeting with Peter Schiffer about the recommendation to create a Green Labs Coordinator position.
22. Karl said that it would be good to speak with Derek Fultz about the Green Labs Program, since he has background in Chemistry. Marian to write email to Derek and share our SWATeam recommendation with him.
23. **SWATeam next meeting time and date**:  April 13th, from 3:30 to 5 pm.