**Energy Conservation and Building Standards - Meeting Minutes 1**

*In attendance: Marian Huhman (through conference call), Yun Kyu Yi, Dave Boehm, Karl Helmink, Andrea Martinez Gonzalez, Paul Foote, Carol Lin (clerk)*

1. Introductions
2. Review of ECBS SWATeam Objectives
	1. Maintain or reduce the campus gross square footage relative to the FY10 baseline.
		1. Policy was passed in 2015 for Zero Net Growth, meaning that additional square footage to the campus footprint would require that a building would be demolished.
	2. Identify the highest achievable energy standards for new buildings and major renovations, and incorporate these into the campus facility standards by the end of FY16.
		1. Karl will contact Fred about the proposal he and Scott Willenbrock developed last May that addressed this objective.
	3. Strengthen centralized conservation efforts focusing on building systems, to achieve a 30% reduction in total campus buildings energy use by FY20 from FY08. This includes meeting the LED Campus commitments.
		1. Doing well, but net rate of change is slowing down
		2. There is much deferred maintenance to be done on campus.
	4. Engage and incentivize the campus community in energy conservation, including a comprehensive energy conservation campaign, with at least 50% of units participating by FY20.
		1. While no comprehensive campaign has been launched, smaller projects that engage the campus community are in place, such as Certified Green Office program, Illini Lights Out, Eco-Olympics
3. How we fit with other sustainability groups, e.g., Students for Sustainability Committee (SSC)
	1. Example: SSC funded $1,000 to Illini Lights Out
	2. Students for Environmental Concerns (SECS)
	3. Class projects
4. Upcoming events
	1. SWATeam Kick-Off September 18 at 4:00 pm at Alice Campbell Center
5. Evaluation of progress event—sometime in early October. Poster done last year for this event was discussed by the group. Assignments for each of the four objectives were made. Karl, Dave, Yun to work on Objective 1. Karl and Paul to work on Objectives 2 and 3. Marian will work on Objective 4. Awaiting the template for the poster from Olivia Harris.
6. Updates on current projects
	1. Green Labs Coordinator Position
		1. Fume hood usage, management of chemicals, management of freezers
		2. Recommendation from our SWATeam for this position was reviewed by iWG, who agreed for the need for this position.
		3. Job description being developed, issues to be worked out include how the position will be funded, who the coordinator will report to.
	2. Illini Lights Out
		1. Claire and Vince are new iSEE interns who will be heading this up
	3. Eco-Olympics (Paul)
		1. Paul talked to Jessica. Jessica would like to see housing/student organizations take over it over.
7. Some general topics that we stay abreast of—just apprising the group at this point
	1. Building energy usage: Team reviewed a spread sheet of all campus buildings and their energy usage listed from highest to lowest consumption. Discussion on potential value of letting the public see energy consumption reports. What is the best way to way to share? No decision made.
	2. Campus master plan: will discuss at a future meeting
	3. Energy priorities: discuss at a future meeting
8. Takeaways
	1. Karl needs to talk to Fred
	2. Publicize energy consumption reports?
	3. Prepare for October poster
	4. Next meeting: first week of October (TBD)