**10.18.2017**

**PWR SWATeam Agenda**

*National Soybean Research Center Room 358, 5pm*

**ATTENDEES:** Warren Lavey, Tim Stark, Rebecca Laurent

Minutes from 10/2/17 were approved.

**CAM PAPER PURCHASING POLICY REVIEW**

The SWATeam reviewed the proposed CAM Paper Purchasing Policy and recommended several revisions.

**GOALS FOR THE YEAR AND NEXT STEPS**

**Rearrangement of Outdoor Trash Bins**

Background: Bins have been rearranged on the Main Quad so that every landfill bin is paired with a clearly labeled recycling bin. This effort needs to be expanded (starting North of Green St.). Maps have been completed that show all of the existing bins on campus.

Discussion:

* Adopt this as an objective for the year
* Need to label the bins on the map as recycling or landfill and then figure out how many more recycling bins are needed in order to match all of the landfill bins
* Need to complete a cost analysis of purchasing the new bins

Next Steps:

* Rebecca: Follow-up with Marya about identifying the bins on the map and next steps for the SWATeam

**Optimal arrangement of Indoor Bins**

Discussion:

* Several building maps completed (with locations of indoor bins)
* This would be a good project for an architecture student to work on

Next Steps:

* Rebecca: Follow-up with iSEE staff about our role in this project and next steps

**SMARTway**

Discussion:

* We need to talk to other companies who deliver to campus (ie. FedEx, UPS, etc.) about meeting SMARTway standards
* Unsure whether or not University Dining is still a certified member

Next Steps:

* Warren: Contact Dining to confirm whether or not they are still members

*Contact: Dawn Aubrey*

**EPEAT**

Discussion:

* Need to formalize policy for EPEAT purchasing and educate the campus community

Next Steps:

* Tim: Contact Jason Smith at CITES about current practice in regard to EPEAT products

*engrit-help@illinois.edu*

**Green Cleaning Products**

(Brad Henson)

Next Steps:

* Discuss this at a future meeting

**Integrate CAM Purchasing Policy**

Discussion:

* Need to follow-up with people who place orders for paper that is less than 30% recycled content

Next Steps:

* Rebecca: Send the Team’s policy revisions to Morgan
* Brad: Explore the possibility of creating a notification on iBuy that will inform those purchasing substandard paper of the policy in place

**CAMPUS SUSTAINABILITY CELEBRATION**

The Campus Sustainability Celebration is on 10/25 from 4-6 at the Alice Campbell Alumni Center. Warren and Rebecca plan on attending.