December 23, 2010

Facilities and Services

Re: Response to Letter of Inquiry

Project: Campus Bike Project

Dear Joel,

On behalf of the Student Sustainability Committee for the University of Illinois at Urbana-Champaign, I would like to thank you for responding to our call for letters of inquiry to use funds raised by the student Clean Energy Technology and Sustainability Fees to implement a project that improves the sustainability of our campus. Each letter was evaluated based on its sustainability impact (i.e. energy or sustainability impact, campus presence, project longevity, and budget) and broader impact (i.e. education and creativity). The Committee has adopted a focus of supporting projects representing technology diffusion or capacity development in campus sustainability. Within this round, the Committee over 40 letters requesting a total of $3 million – several times our annual budget.

The Committee is pleased to inform you that your letter was selected to advance to the second stage of project consideration, and requests that you submit a proposal for funding of this project. Please use the provided template while preparing your proposal to the Committee and submit your proposal to us by January 30th. We encourage you to communicate with us during the proposal development process so as to create the best possible project, and to ensure that the goals of all stakeholders are met. Please note that the total dollar value of projects proceeding to this stage is over $700,000, and so all projects cannot be funded during this fiscal year. Based on received proposals, the Committee may choose to provide funding this fiscal year, to defer your project to the next fiscal year for reconsideration, or to deny funding. Examples of past proposals may be found on our website. All implemented projects will be expected to follow the relevant campus policies and procedures as well as any applicable State and Federal laws.

Your proposal may request upto $7500 for use as supplemental funding, utilized in approximately equal monthly installments beginning in May of 2011. The Committee is unwilling to completely fund a position, but would consider a transition funding proposal. As part of the proposal, please include financial statements since the establishment of the Campus Bike Project, a detailed business plan for the future, and an explanation of how supplemental SSC funding will be used to increase access to students of the campus bike project’s services. We are also awaiting the final report associated with the initial campus bike project, which should accompany this proposal, including information about the grant use, the Campus Bike Project’s operation and its utilization by students.

Thank you again for your work to make the campus more sustainable and we hope to work with you in the future.

Sincerely,

Suhail Barot,

Committee Chair