**Funding Criteria**

**A. General Rules**

1. Undergraduate and graduate students are encouraged to submit requests for funding up to $500. All projects require stakeholder support in order to have funds awarded.
2. Funding can only go to university-affiliated projects on university property submitted from students.
3. All SSC projects must make a substantial impact on students. This may be a direct impact or an indirect impact through education and engagement. All SSC funding is 100% from student green fees, so the projects funded by the students must benefit them.
4. SSC encourages innovation and new technologies – creative projects are encouraged to apply.
5. Unless a type of expense is specifically listed below as having restrictions, SSC can generally fund it. The items referenced below should not be taken as comprehensive.
6. SSC generally won’t fund reimbursement requests.

**B. Things SSC Can Fund, On A Case-By-Case Basis**

1. SSC can fund feasibility studies and design work; however, it must work toward ultimately addressing a sustainability need on campus.
2. SSC can fund outreach events with a central theme of sustainability, provided their primary audience is the general campus community.
3. SSC can fund repairs and improvements to existing building systems as long as it works toward the goal of improving campus sustainability; however, a preference is shown to projects utilizing new or innovative ideas.

**C. Things SSC Will Not Fund:**

1. SSC will not fund projects with a primary end goal of generating revenue for non-University entities.
2. SSC will not fund personal lodging, food, beverage, and other travel expenses.
3. SSC will not fund tuition or other forms of personal financial assistance for students beyond standard student employee wages.
4. SSC will not fund micro grant proposals that solely request staff, faculty, or student stipends.
5. SSC will not fund capital projects using micro grant funding.
6. SSC will not fund staff or faculty projects using micro grant funding.

**Your SSC funding application should include this application and a detailed itemized budget.**

*Please submit this completed application and any relevant supporting documentation to* [*Sustainability-Committee@Illinois.edu*](mailto:Sustainability-Committee@Illinois.edu)*. The Working Group Chairs will be in contact with you regarding any questions about the application. If you have any questions about the application process, please contact the Student Sustainability Committee at* [*sustainability-committee@illinois.edu.*](mailto:sustainability-committee@illinois.edu.)

**General Information**

Project Name:

Total Amount Requested from SSC (≤ $500):

Project Topic Areas:  Land & Water  Education  Energy

Transportation  Food & Waste

**Contact Information**

Applicant Name:

Campus Affiliation (Unit/Department or RSO/Organization):

Email Address:

Check one:

This project is solely my own ***OR***

This project is proposed on behalf of (name of student org., campus dept., etc.):

(Optional)

Name of Faculty or Staff Project Advisor:   
Advisor’s Email Address:

Advisor’s Phone Number:

**Project Information**

*Please review the proposal materials and online content carefully. It is highly recommended you visit a working group meeting to talk through your proposal before you submit it.*

*1) Provide a brief background of the project, its goals, and the desired outcomes.*

*2) How will this project improve sustainability at UIUC?*

*3) Where will the project be located? Do you need special permissions to enact the project at this site? If so, please explain and attach a letter of support to your application.*

*4) Other than the project team, who will have a stake in the project? Please list other individuals, groups, or departments indirectly or directly affiliated to this project. This includes any funding entities (immediate, future, ongoing, etc.) and any entities that will be benefiting from this project*

*5) How will you ensure the sustained existence/maintenance of this project (including reporting requirements) once you are no longer involved? If the project will conclude while you are involved, what will happen to the materials purchased for the project and how will you return the project site to its original condition?*

*6) Please indicate how this project will involve or impact students. What role will students play in the project?*

*7) Have you applied for funding with SSC previously? If so, for what project?*

**Scope, Schedule, and Budget Verification**

*What is the plan for project implementation? Describe the key steps of the project including the start date, target completion date, target date for submitting a final report, and any significant tasks or milestones. Please be as detailed as possible.*

*List all budget items for which funding is being requested. Include cost and total amount for each item requested. Please be as detailed as possible. You are welcome to submit a separate budgeting document.*

*If the project is implemented, will there be any ongoing funding required? What is the strategy for supporting the project in order to cover replacement, operation, or renewal costs? (Note: SSC provides funding on a case by case basis and should not be considered as an ongoing source of funding)*

*Please include any other sources of funding that have been obtained or applied for, and please attach any relevant letters of support.*

*What is the plan for publicizing the project on campus? In addition to SSC, where will information about this project get reported?*