

# UNIVERSITY BICYCLE ORDINANCE

## UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

This Code applies to all persons who own or operate a Bicycle and all Bicycles on the University of Illinois at Urbana-Champaign campus.

### CHAPTER 1

#### 1. DEFINITIONS

- 1.1. **Bicycle.** Any one-, two-, three-, or four-wheeled device propelled by human power upon which any person may ride, not including wheelchairs or similar devices, but also including low-speed electric bicycles, as defined by the Illinois Vehicle Code, 625 ILCS 5/1-140.10. For Use of In-Line Skates, Roller Skates, Skateboards and Self-Balancing Personal Transportation Devices, refer to [CAM FO-35](#).
- 1.2. **Dockless Bicycle.** A bicycle that is both generally available to the public for rent through a smartphone app or other electronic device and is owned by a private company that has permission to operate on Campus through a University Concession Agreement with the University. These bicycles are maintained in accordance to University Concession Agreement between the company and the university. For light requirements, see Chapter 3, Section 3. Dockless bicycle vendors will refer to the University Concession Agreement for fines and penalties. No dockless bicycles are allowed in University Buildings.
- 1.3. **Bicycle Lane.** An on-street lane marked for the use of Bicycles using symbols or markings.
- 1.4. **Bicycle Path.** An off-street Pathway marked for exclusive use by Bicycles using symbols or markings.
- 1.5. **Boot.** A lock or other device placed on a Bicycle by an authority of a public agency having jurisdiction that must be removed before the Bicycle can be operated.
- 1.6. **Code.** When unmodified, this University Bicycle Ordinance.
- 1.7. **Campus.** University property within the University District, as defined by the boundaries of University Avenue, Lincoln Avenue, Windsor Road, Neil Street, Springfield Avenue and First Street, and also including Orchard Downs Housing within the boundaries of Florida Avenue, Lincoln Avenue, Windsor Road, and Race Street.
- 1.8. **Operator.** Any person who operates or is in actual physical control of a Bicycle, whether moving or standing still.

- 1.9. **Parking or Parked.** Leaving a Bicycle unattended.
- 1.10. **Pathway.** Any paved public way on Campus, including a Bicycle Path, Shared-Use Path, and Sidewalk, but not including a Roadway.
- 1.11. **Registration Tag.** Official tag affixed on a bicycle after completion of online bicycle registration process. Registration tags have a unique number that must correlate to the owner's registration information.
- 1.12. **Roadway.** Any public road on which motor vehicles are permitted to travel.
- 1.13. **Shared-Use Path.** An off-street Pathway for the shared-use of pedestrians, bicyclists, and other non-motorized transportation.
- 1.14. **Sidewalk.** An off-street unmarked Pathway for the primary use of pedestrians.
- 1.15. **State.** The State of Illinois.
- 1.16. **Stop.** Complete cessation from motion.
- 1.17. **Traffic Control Device.** A sign, signal, marking, or device used to regulate, warn, or guide traffic placed on, over or adjacent to a street, Roadway, or Pathway by authority of a public agency having jurisdiction.
- 1.18. **University.** The University of Illinois at Urbana-Champaign.

## CHAPTER 2

### 2. REGISTRATION OF BICYCLES

- 2.1. **Registration.** The university provides Bicycle registration to aid in the identification of Bicycles and communication with Bicycle owners. Bicycle registration is mandatory for all Bicycles Parked or operated on Campus and owned by students, staff members, faculty members and dockless bike share operators. Operators must complete registration prior to Parking or operating the Bicycle on Campus. Bicycle registration instructions are available at <http://go.illinois.edu/MyBike>. Each Bicycle owner must register his/her own Bicycle and obtain his/her own Registration Tag according to the procedures in effect at the time of registration. Visitors and those that are not students, staff members, and faculty members may, but are not required to, register Bicycles operated on Campus.
- 2.2. **Timing.** Operators shall register Bicycles before they are Parked or operated on Campus. Following a change in ownership of a Bicycle, the new owner may not rely on the previous registration, but must re-register the Bicycle prior to Parking or operation of the Bicycle on Campus.

- 2.3. **Effective Period.** A Bicycle registration shall be effective once the Operator completes a valid and accurate registration and affixes the Registration Tag to the Bicycle and shall endure as long as the Bicycle is under the same ownership and the registration sticker remains affixed correctly.
- 2.4. **Fee.** There is no fee for registering a Bicycle and obtaining a Registration Tag. Dockless bicycles require designated Registration Tag and a fee in accordance with University Concession Agreement.
- 2.5. **Reporting of Lost or Stolen Bicycles.** Each owner of a registered Bicycle shall notify the University Department of Public Safety if a registered Bicycle is lost or stolen from University Property, so as to aid in the identification of the Bicycle's owner if the Bicycle is later located.

## CHAPTER 3

### 3. EQUIPMENT REQUIRED

- 3.1. **Unsafe Bicycles Prohibited.** No person shall operate a Bicycle or Dockless Bicycle that is in such an unsafe condition as to endanger any person or property. The owner of the Dockless Bicycle is responsible for the safety of their Bicycles.
- 3.2. **Brakes.** Every Bicycle shall be equipped with a brake or brakes or other mechanism that will adequately control movement and allow the Bicycle to Stop.
- 3.3. **Lighting Equipment.** Every Bicycle, when operated on Campus during the period from dusk to dawn, shall be equipped with at minimum:
  - a. at the front, an operational lamp that emits a white light visible from a distance of at least 500 feet in front of such Bicycle; and
  - b. at the rear, a red reflector of a type approved by the State that is visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used *instead of* the red reflector.
  - c. Dockless Bicycles must adhere to the lighting requirements specified in the license with the City of Champaign with bike share vendors.

## CHAPTER 4

### 4. GENERAL RULES OF OPERATION

- 4.1. **Required Obedience to Traffic Laws.** Any Operator on a Roadway or Pathway shall have all the rights and shall be subject to all regulations governing the movement and operation of Bicycles, including the [Illinois Vehicle Code](#), relevant local municipal ordinances ([Champaign Municipal Ordinances](#); [Urbana Municipal Ordinances](#)), and this Code.
- a. **Where Permitted to Operate.** Refer to the [Illinois Vehicle Code](#), 625 ILCS 5/11-1505.
  - b. **Carrying Articles.** Refer to the [Illinois Vehicle Code](#), 625 ILCS 5/11-1506.
  - c. **Clinging to Vehicles.** Refer to the [Illinois Vehicle Code](#), 625 ILCS 5/11-1504.
  - d. **Riding Abreast.** Refer to the [Illinois Vehicle Code](#), 625 ILCS 5/11-1505.1.
  - e. **Right of Way to Pedestrians.** Refer to the [Illinois Vehicle Code](#), 625 ILCS 5/11-1502.
  - f. **Hand Signals.** Refer to the [Illinois Vehicle Code](#), 625 ILCS 5/11-1510 and 5/11-1511.
- 4.2. **Operator Riding Requirements.** An Operator shall regularly have at least one hand in contact with the handlebars of the Bicycle and keep his/her feet in contact with the pedals and shall ride only while either sitting on the permanent and regular seat or while standing on the pedals.
- 4.3. **Number of Passengers.** No Bicycle shall be used to carry more persons at one time than the number for which such Bicycle is designed and equipped.
- 4.4. **Speed.** An Operator shall not operate a Bicycle at a speed faster than what is reasonable and proper with regard to the safety of the Operator and others, taking into account all immediate circumstances.
- 4.5. **University Buildings.** An Operator shall not take a Bicycle inside any University building unless approved through the Facilities and Services' Transportation Demand Management Coordinator or Designee. To apply for approval, please visit [F&S' Bicycle Enforcement page here](#) and complete the application. Dockless bicycles are not allowed in University Buildings at any time.

## CHAPTER 5

### 5. OPERATION ON PATHWAYS

- 5.1. **Safe Operation.** An Operator may operate a Bicycle on a Bicycle Path, University Sidewalk or Shared-Use Path, but shall walk the Bicycle anywhere that Bicycle operation is expressly prohibited and on any Pathway or Roadway where Bicycle operation would create a safety risk to others or to the Operator. When an Operator is

- transitioning between one type of Pathway and another, or between Roadways and Pathways, the Operator shall do so at a safe speed and in a manner that will not create a safety risk to the Operator or others.
- 5.2. **Traffic Control Devices on Bicycle Paths and Shared-Use Paths.** An Operator shall obey all Traffic Control Devices on Bicycle Paths and Shared-Use Paths at all times.
- 5.3. **Traffic Control Devices on Parallel Roadway.** An Operator on a Pathway shall obey all Traffic Control Devices facing any Roadway that runs parallel to such Pathway.
- 5.4. **Bicycles to Operate on the Right.** An Operator shall operate a Bicycle only to the right of the center line or median strip of a Bicycle Path, except:
- a. when overtaking and passing another Bicycle proceeding in the same direction; or
  - b. when passing an obstruction; or
  - c. when on a Bicycle Path designated by a sign as a one-way Bicycle Path.
- 5.5. **Passing Pedestrians or other Bicycles.**
- a. An Operator shall pass pedestrians or other Bicycles only where there is a clear view of the Bicycle Lane or Pathway ahead, where there is no traffic approaching, and where there are no obstructions restricting the Pathway or Bicycle Lane ahead.
  - b. The Operator shall give a courtesy audible warning of the intention to pass to the pedestrian or other Bicycle being passed by bell or verbal warning before passing. When possible, leave three feet of passing distance.
- 5.6. **Yielding to Pedestrians.**
- a. Whenever the Operator uses or crosses a Pathway also used by pedestrians, the Operator shall yield the right-of-way to any pedestrian.
  - b. When pedestrians are improperly utilizing the Bicycle Path where a Bicycle is travelling, the Operator shall give a courtesy audible warning and reduce speed or Stop as necessary to avoid collision or injury.
  - c. On a Shared-Use Path or Sidewalk where the number of pedestrians or width of such path (due to temporary obstruction or any other reason) prevents reasonable and proper Bicycle riding with regard to the safety of the Operator or others, the

Operator shall dismount and walk the Bicycle.

- 5.7. **No Pedestrians in Bicycle Paths.** Pedestrians shall not walk in Bicycle Paths, except to cross a Bicycle Path where a Sidewalk or Shared-use Path intersects with such Bicycle Path.

## CHAPTER 6

### 6. PARKING

- 6.1. **Permitted Methods of Parking.** When Parking on Campus, Operators shall only attach Bicycles to a designated Bicycle rack. Dockless Bicycles may only be parked in designated bike parking area marked by the University for vendor redistribution. For a current map of marked bicycle racks for bike share vendors please contact F&S Active Transportation Coordinator.
- 6.2. **Prohibited Methods of Parking.** Any Bicycle Parked in a manner described below is in violation of these Parking regulations and subject to the penalties set forth in Chapter 7. All prohibited methods of parking apply to dockless bicycles. Applicable penalties for Dockless Bicycles are found in the University Concession Agreement:
- a. Parking a Bicycle anywhere other than a designated Bicycle parking area;
  - b. Using more than one space on a Bicycle rack;
  - c. Obstructing any entrance or exit of a Bicycle Parking area;
  - d. Preventing access to Bicycles belonging to others;
  - e. Obstructing any entrance or exit of a building;
  - f. Impeding use of stairways or access ramps;
  - g. Impeding access to any hand rails; and/or
  - h. Preventing others from using or maintaining Pathways, Roadways, or other Campus facilities.
- 6.3. **Authority to Publish Special Parking Regulations.** Facilities & Services is authorized to publish special regulations prohibiting Parking in any Bicycle Parking area and allowing for removal of Bicycles in violation of the special regulations during designated periods for building construction, ground maintenance and improvements, University functions, or for other reasons. The removal of the Bicycles is typically done by the Parking Department. Facilities & Services shall post notice of such special regulations in the regulated Parking area at least two weeks before the regulations come into effect. The University will provide alternative Bicycle Parking areas when Parking is prohibited for more than thirty (30) days. Bicycles not removed

from such areas or Parked after the special regulations are in effect shall be in violation of this chapter and may be impounded as provided in Section 7.6.

- 6.4. **Abandonment.** Operators shall not abandon their Bicycles on Campus. This section does not apply to Dockless Bicycles. A Bicycle shall be considered abandoned if:
- a. A registered Bicycle is left unattended on Campus for more than ninety (90) days at a residential building or for more than ten (10) days at a non-residential building; or
  - b. An unregistered Bicycle is left unattended on Campus for more the thirty (30) days at a residential building or for more than five (5) days at a non-residential building.
  - c. A registered or unregistered Bicycle is left on campus after the annual May graduation during a campus sweep for abandoned Bicycles.

## CHAPTER 7

### 7. PENALTIES

- 7.1. **Schedule of Fines.** Facilities & Services shall make available a schedule of fines associated with the penalties provided for in this chapter. Such fines are subject to change. Facilities & Services shall make this schedule available at [Traffic Citations for Cyclists](#).
- 7.2. **Bicycle Education Fine Waiver.** Upon *first violation ONLY* of any part of this Code, except for failure to register a Bicycle as required in Section 2.2, which results in a fine, a violator may seek a waiver of the fine by completing a Bicycle education requirement within 72 business hours of receiving the violation. Instructions for acquiring a waiver shall be provided at the time of the issuance of the citation and are also available on the Facilities & Services website [Diversion Program](#). The violator must provide the certificate of completion to the Parking Department within five (5) business days of the violation date.
- 7.3. **Registration Violations.** Any faculty member, staff member, or student of the University who receives a citation for another violation, and whose Bicycle is not registered as required in Section 2.2, shall be assessed an additional \$25.00 fine for failure to register under Chapter 2.
- 7.4. **Appeals.** Any person who desires to appeal the citation may submit an appeal to the Parking Department. Appeals must be made within five (5) business days of the citation issuance and citations must be paid in full before an appeal can be filed. All Bicycle Appeals Board decisions are final and binding. Appeals for violations of any part of this Code may be made by visiting the Parking Department website at [www.parking.illinois.edu](http://www.parking.illinois.edu) and follow the citation links or in writing by visiting the Parking Department in person.

- 7.5. **Equipment Violations.** Any Operator who fails to maintain the required equipment on a Bicycle as described set forth in Chapter 3 shall be assessed a minimum \$35.00 fine.
- 7.6. **Operator and Pathway Violations.** Any Operator violates Chapter 4 or Chapter 5 shall be assessed a minimum \$35.00 fine for each violation.
- 7.7. **Parking Violations.** Any Operator violates Chapter 6 shall be assessed a minimum \$25.00 fine for each violation. This section does not refer to Dockless Bicycles. Applicable penalties for Dockless Bicycles are found in the University Concession Agreement
- a. Booting.** Boots affixed to Bicycles will include instructions on the procedures to have the Boot removed. Any Operator who has had a Boot placed on his/her Bicycle shall be assessed a minimum \$40.00 fine, in addition to any other fines assessed at the time the designated authority removes the Boot. A Boot may be placed on a Bicycle if:
- (1) a designated authority deems that sufficient Bicycle racks are available and such Bicycle is Parked in violation of Chapter 6; or
  - (2) such Bicycle has accumulated three (3) unpaid citations.
- b. Impounding.**
- (1) Any Bicycle may be impounded without prior notice if:
    - (a) such Bicycle is Parked in violation of Sections 6.2 or 6.3;
    - or
    - (b) such Bicycle poses a safety hazard.
  - (2) Except as specified in Section 7.6(b)(1), any Bicycle may be impounded only after an effort has been made to contact the registered owner, if any, using contact information as provided during registration, and/or by affixing a message on the Bicycle with instructions to prevent impoundment if:
    - (a) such Bicycle has been abandoned, as defined in Section 6.4; or
    - (b) such Bicycle has had a Boot for over two (2) weeks; or
    - (c) such Bicycle has accumulated five (5) unpaid citations.
  - (3) Any Operator whose Bicycle has been impounded shall be assessed a minimum \$40.00 fine, in addition to other fines assessed.



- (4) In the case of any registered Bicycle so impounded, notice shall be sent within three (3) business days after such impounding to the most recent registered owner using contact information as provided on the latest registration form on file with the University.
  - (5) In the case of an unregistered Bicycle being impounded, the owner may contact the Parking Department to provide acceptable proof of ownership, including but not limited to: (i) a store receipt for the purchase of the Bicycle; (ii) a photograph of owner with unlocked Bicycle prior to impoundment; (iii) the serial number for the Bicycle; or (iv) proof of registration of the Bicycle with another jurisdiction. The owner must complete the registration process set forth in Chapter 2 before the Bicycle will be returned.
  - (6) The University may dispose of any impounded Bicycle that is not claimed within 90 days after attempted notice or date of impoundment if the Bicycle is unregistered.
- 7.8. **Payment of Assessments.** Failure to satisfy the penalties assessed under this Code may result in billing and collection; may result in denial of parking privileges for Bicycles on Campus; and/or may be enforced by impounding the Bicycle or through other University enforcement options.
- a. Citations may be paid by placing the correct amount in the violation envelope and depositing it in a red courtesy box.
  - b. Payments may also be made online via the Parking Department website.
  - c. Payments may also be made in person at the Parking Department service counter.
- 7.9. **Responsibility.** An Operator in whose name the Bicycle is registered with the University is responsible for any Parking violation issued to the Bicycle, unless the Operator reported the Bicycle stolen before the violation was issued.