



STUDENT SUSTAINABILITY COMMITTEE

Funding Award and Acceptance Letter

February 20, 2017

Project: Beginner Bike Maintenance Education

Dear Mx. Wilcock:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), I would like to thank you for considering the funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus. SSC is pleased to inform you that we are recommending to the Institute for Sustainability, Energy, and Environment (iSEE) that your project **receives \$1,000 in grant funding.**

In order to remain eligible for this award, you must agree to the following conditions:

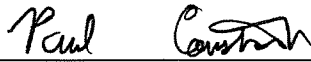
1. A final report of all work completed should be provided to the SSC Program Advisor by May 31, 2019.
2. Project status updates and detailed account statements must be provided at the end of each semester until the project is completed.
3. The CFOP provided for this award shall strictly be used for the money awarded in this proposal.
4. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC. These requests must be submitted in a formal letter to the Chair and Program Advisor.
5. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.
6. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.
7. Any press releases or educational/promotional materials involving the project should acknowledge SSC funding.
8. Any signage involving the project or events surrounding this project should include SSC's logo and/or a statement of which fee funded the project. Projects must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.
9. Projects must participate in the Campus Sustainability Symposium at least once before June 30, 2020.

If you agree to the terms and conditions for the funding, please sign on the designated line at the bottom of this letter. If you have any questions regarding these requirements please contact the Chair, Paul Couston, at [pcousto2@illinois.edu](mailto:pcousto2@illinois.edu) or the SSC Coordinator, Micah Kenfield, at [kenfield@illinois.edu](mailto:kenfield@illinois.edu). You will be notified when the Institute for Sustainability, Energy, and Environment and Vice Chancellor for Student Affairs officially approves this project. Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.

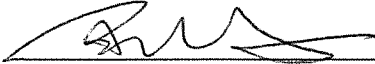


STUDENT SUSTAINABILITY COMMITTEE

**SSC Signatories**

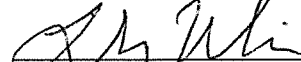


Paul Couston, Chair  
Student Sustainability Committee

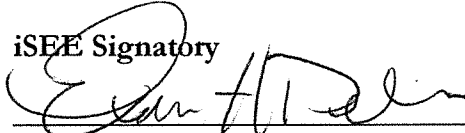


Ashley Yu, Treasurer  
Student Sustainability Committee

**Awardee Signatory**



Lily Wilcock  
Applicant



**iSEE Signatory**  
Dr. Evan DeLucia, Director  
Institute for Sustainability, Energy & Environment

**Student Affairs Signatory**



Dr. Renee Romano  
Division of Student Affairs



STUDENT SUSTAINABILITY COMMITTEE

## Project Information

**Project:** Beginner Bike Maintenance Grant

**Funding Source:** Sustainable Campus Environment Fee

**Funding Amount:** \$1,000

**Receiving Campus Unit:** Facilities and Services – Active Transportation

**Unit Financial Contact:** Mike Alsip

**E-mail :** [alsip@illinois.edu](mailto:alsip@illinois.edu)

**Primary Contact:** Lily Wilcock

**E-mail:** [lwilco2@illinois.edu](mailto:lwilco2@illinois.edu)

### Project Description:

Since 2010, The Bike Project has been collaborating with the University of Illinois to provide an educational space on campus. Bicycle education taught through that space encourages the campus community to ride bicycles for transportation because the bicycles sold and worked on at the Campus Bike Center are reliable and safe.

While some people are willing to volunteer to teach advanced level bicycle repair classes at the Bike Center, few are willing to teach very basic entry-level classes addressing such issues as adjusting brakes, lubricating chains, and fixing flat tires.

This project funds two semesters of stipend for an instructor to teach classes at the Bike Center covering these topics. Combined class capacity over the two semesters would exceed 200 new cyclists.

This proposal directly funds:

1. Two semesters of labor for a beginner-level bicycle class.