

iCAP Working Group

Feb 2025 Meeting

Date: Feb 11, 2025

Time: 11am-12pm CST

Location: [Teams](#)

Attendees: Jennifer Fraterrigo, Morgan White, Miriam Keep, Sandy Yoo, Jim Brennan, Brad Klein, Jack Liong

1. Follow-up tasks:
 - a. Brad to ask Provost's office if they would support an employee volunteer program
 - b. Morgan, Jen, and Miriam to follow up with Engagement iCAP team with questions on the draft objectives
2. Review of iCAP Engagement objectives
 - a. Reviewing objectives as submitted by the iCAP team, but the text is not final.
 - i. Will ensure consistency in final written version of all chapters. Make sure there is clarity about who is leading certain efforts.
 - b. 7.1 Increase awareness and engage the student body in iCAP efforts
 - i. Would this include basic understanding about what is happening with climate change?
 1. Separate objective in education is to integrate sustainability and climate change as a general education requirement. There are other options to learn about climate change more generally
 - ii. Sandy: Education and engagement is important to instill individual responsibility to take action.
 - c. 7.2 Create a volunteer program for staff and faculty with the Office of Civic Life
 - i. Idea to create a pilot program to give staff time to participate in community outreach and events
 - ii. Morgan: Concern about whether the Office of Civic Life is the best office to take this on. The Provost's office may be better suited.
 - iii. Jim: There was a similar program out of the vice chancellor's office saying that employees are allowed to take time off work to participate

in community service. My understanding is this would have to come from somewhere really high up.

- iv. Brad: I am willing to take this to the Provost's office to see if it would have to come from that office or from the Chancellor.
 - v. Brad: Would this be similar to Habitat for Humanity where we would initiate specific projects that employees could work on, or would we allow employees to find their own opportunities?
 - 1. Jen: We can bring this question to the Engagement team. Our understanding is that it would be up to employees to find service opportunities.
 - vi. Brad: Office of Civic Life might be a good place to have this if we find sustainability projects on campus that employees could volunteer with.
 - vii. Morgan shares the "[Know Your U](#)" program, but this may not be related to volunteering.
- d. 7.3 Develop and deliver standardized green training for university employees
- i. Sandy: Support making this a requirement similar to cybersecurity training. Should be short, easy to complete. Question of who should be responsible, should this come from HR? Does it come from the Provost's office?
 - ii. Morgan: I think we should share this idea with the Engagement iCAP team.
 - iii. Morgan: Need to collaborate with all the iCAP teams and also work with F&S for the implementation study.
 - iv. Morgan: need to revisit the implementation period.
- e. 7.4 Implement a sustainability literacy survey for staff and faculty
- i. Morgan: recommend piloting this survey with the iCAP teams.
 - ii. Morgan: We should clarify who is issuing the survey – is this iSEE? Doesn't seem like it should come from Student Affairs. Many employee surveys are moving under IHR.
- f. 7.5 Increase campus green certifications in participating departments
- i. Morgan: need to clarify that iCAP team will support others who lead the programs, need to mention that Green Office program is led through F&S.
 - ii. Brad: Event services supports events all over campus. Would be good to train them and ask them to help get the word out.