

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

Facilities & Services

Physical Plant Service Building
1501 South Oak Street
Champaign, IL 61820



March 2, 2016

Campus Tree Advisory Committee, 2016

Brent Lewis, co-chair	Landscape Architect, F&S
Morgan Johnston, co-chair	Director of Sustainability, F&S
Ryan Welch	Superintendent of Grounds, F&S
Kevin McSweeney	Director of Arboretum
Gary Kling	Assoc. Professor of Crop Sciences
Stephanie Lage	Assistant Director, iSEE
Maggie Thomas	Student
Mike Brunk	City Arborist, City of Urbana

Dear Colleagues:

I am writing to request that you serve on the Campus Tree Advisory Committee in 2016. This committee is an advisory body to the Grounds Department at Facilities & Services (F&S) and to the campus community on matters relating to campus trees. Responsibilities include:

1. Recommend communication plan for announcing and celebrating the Tree Campus USA designation received for 2015.
2. Assist with maintaining Tree Campus USA status, and submittal of annual application.
3. Identify student service learning project(s) for 2016.
4. Recommend policies for the maintenance, removal, planting, and landscaping of trees.
5. Recommend policies for enforcement, penalties, and appeals related to tree damage.
6. Plan an Arbor Day observance event for Arbor Day (last Friday in April).
7. Assist with assessing status of historic trees on campus.
8. Review annual expenditures related to tree maintenance and make recommendations for hierarchy of replanting phasing.

While responsibility for campus trees is assigned to specific units, including Grounds and the Arboretum, the Campus Tree Advisory Committee can assist in providing guidance for future planning, input to a comprehensive campus tree plan, education of the campus community about the benefits of trees, and development of a community connection.

Thank you for your participation in this program.

Sincerely,

Allan M. Stratman
Executive Director
Facilities & Services

cc. Bill Gray, Director of Public Works, City of Urbana