



Event Summary

fac-reserve@illinois.edu
(217) 333-1230

Office hours: M - F 8:30 AM - Noon
and 1:00 - 5:00 PM

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Comment:

No food or drink is allowed in classrooms except in the Campus Instructional Facility (CIF) with preapproval from the CIF Facility Manager.
All events scheduled in FSL space must adhere to [these guidelines](#).

Reservation changes to time/date/location can be requested via email to fac-reserve@illinois.edu. New forms are not usually required.

Rooms with computers only require NETID and ICS password (usually NETID passwd) to access. Logoff after your event for account integrity. If you have a room which requires a laptop, simply connect your device using the cables in the room. For questions or further assistance, call Classroom Technologies at (217) 244-7000.

Student Code Policy Governing Assignment of Space Scheduled Prior to Fourth Week of Instruction

Your request of the Office of the Vice Chancellor of Administration and Operations/Facility Scheduling and Logistics (FSL) for the use of space has been accepted in good faith with the intention of honoring it. However, during the first three weeks of any semester, changes in reservations may be made by FSL at any time before the event if the change is necessitated by late additions or revisions in class scheduling. University classes have priority over events.

Event Information:		Customer/Contact Information:			
Reservation #:	20250421-00013	Morgan White			
Event Name:	Bike for Earth Day				
Event Type:	Administrative	mbwhite@illinois.edu			
Date:	4/22/25 - 4/22/25	Facilities and Services (F&S)			
Status:	Scheduled				
Approved By:	Aaron Churchill				
Est. Attendance:	10	, -			
Event Notes:					
Meeting Name	Dates	Time	Buliding Name	Room	Room Status
Scheduled					
Bike for Earth Day	4/22/25 - 4/22/25	2:30PM - 7:30PM	Outdoor	Engr Tent	Scheduled