

Abandoned Bicycles Project

April

- [F&S] Communication begins for
 - Donating used bicycles
 - Not abandoning bicycles over the summer

May

- [F&S] Prep for the Bicycle Tagging
 - [FIR] Updating the GIS database and Field Maps application
 - [TDM] Parking Tags update

May/June

- [F&S] Phase 1: Tagging all bicycles on campus
 - [F&S] Communication starts to inform the campus community that All bicycles will be tagged and the users will have to remove the tags.
 - [FIR] Phase 1 Field Maps application
 - [TDM] All bicycles (active or otherwise) on campus tagged with **Orange** tags that say, *“Remove this tag by 6/30 or your bicycle will be removed.”*
 - [TDM] Field Maps application

June

- [F&S] Phase 2: Identifying Abandoned Bicycles
 - [FIR] Phase 2 update for the Field Maps application
 - Minimum 2 weeks to remove the tags
 - [TDM] Identify abandoned bicycles that still have the orange tags after the 2 week period – using Field Maps application

June/July

- [Parking] Phase 2: Remove Abandoned Bicycles
 - Cutting the locks of bicycles still having the orange stickers
 - Transporting the abandoned bicycles to the Shipping Containers for bicycle storage

July

- [F&S] Phase 3: Inventory Abandoned Bicycles
 - [FIR] Phase 3 update for the Field Maps application
 - [TDM] Inventory all bicycles that were impounded

- [TDM] Share the excel spreadsheet with bicycle information with Campus Rec, Parking, and Public Safety

August-September

- Phase 4: Returning Bicycles to Owners and Donating Unclaimed Bicycles
 - Owners will reach out to bike@illinois.edu with detailed information about their bicycles (including where they left the bike, bike's make/model/color/serial number, etc.)
 - Reclaim period – One month after the semester begins
 - Tentative: Timeslot to reclaim – Wednesday to Friday from 10 – 12 pm
 - [F&S] Communicate with the campus community regarding the reclaim period
 - [F&S] Locate and confirm if the bicycle is in our inventory
 - [F&S] Coordinate with the owner
 - Send them the link to pay the \$40 impound fee
 - Owners will schedule a pick up date and time – [Hopefully in the same payment form]
 - [Campus Bike Center] Returning the bicycle
 - Meet with the owner and bring the bicycle back to the Campus Bike Center
 - Owners could purchase a lock for their bikes
 - Owners could tune up their bicycles

October

- Donate all unclaimed abandoned bikes to the Bike Project of Urbana-Champaign and the Campus Bike Center