



Event Summary

fac-reserve@illinois.edu
(217) 333-1230

Office hours: M - F 8:30 AM - Noon
and 1:00 - 5:00 PM

Page 1 of 2

Comment:

Your confirmed location is based on [this map](#).

All outdoor events in FMS spaces must adhere to [these guidelines](#).

FMS does not provide, coordinate or own any additional equipment. A/V equipment, tables, garbage cans, power or water access and other items must be coordinated through [Public Functions](#) at least two weeks prior to your event. Fees may apply.

Event Information:		Customer/Contact Information:
Reservation #:	20250908-00008	Sarthak Prasad
Event Name:	Bike to Work Day & Light the Night Lawn Signs	
Event Type:	Departmental Event	sprasad9@illinois.edu
Date:	9/8/25 - 9/17/25	Facilities and Services (F&S)
Status:	Scheduled	
Approved By:	Eric Vetter	
Est. Attendance:	0	
Event Notes:	Bike to Work Day is on September 10 from 7 – 10 am, and I am planning to post the signs at the 8 campus locations (2 signs per location) on Monday. They will stay there until the event and then the station managers will be asked to bring them back. Here is the link to view the 8 campus welcoming stations on map: https://www.google.com/maps/d/u/0/edit?mid=148Xg_rlwwkPhXOPhIYM1eKFPyPd2_6I&usp=sharing Light the Night is on September 16 from 4 – 7 pm, and I am planning to post the yard signs at 25 campus locations on Tuesday or Wednesday of next week. The signs will be removed after the event or by September 17 at the latest. Here is the link to view the proposed 25 locations for the lawn signs here: https://www.google.com/maps/d/u/0/edit?mid=193xxbLnLMdoUfZ5_KiIq6QIX6WC-yrzX&usp=sharing	

Meeting Name	Dates	Time	Buliding Name	Room	Room Status
Scheduled					
9/8/2025					
9:13AM					

Event Information:

Customer/Contact Information:

Reservation #:	20250908-00008	Sarthak Prasad			
Bike to Work Day Lawn Signs	9/8/25 - 9/10/25	7:00AM - 12:00PM	Outdoor	Lawn Sign	Scheduled
Light the Night Lawn Signs	9/16/25 - 9/17/25	7:00AM - 9:00PM	Outdoor	Lawn Sign	Scheduled