



Funding Award and Acceptance Letter

March 9, 2012

Applicant: Rose Kaczmarowski
Project: Campus Bike Project

Re: Sustainable Campus Environment Fee – Award Recommendation

Dear Ms. Kaczmarowski:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), we would like to thank you for considering the funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus.


SSC is pleased to inform you that we are recommending to the Office of Sustainability that the Campus Bike Project (CBP) receive **\$39,872 in grant funding** according to the following conditions: 1) The grant provides 67% funding of a full-time shop manager position and \$27,872 of the total grant; 2) \$12,000 of the grant will be allocated for volunteer stipends. These stipends are intended for 3-5 workers, each working between 4-10 hours per week, at \$10/hour; 3) All additional hours and educational services created as a result of this grant are intended for the Campus Bike Project location only; 4) All payments from the SSC are processed through Facilities and Services, including volunteer stipends.

In order to remain eligible for this award, you must agree to the following conditions:

1. All funds must be spent by April 30, 2013.
2. A final report of all work completed should be provided by May 31, 2013.
3. Project status updates and detailed account statements must be provided at the end of each semester until the project is completed.
4. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC.
5. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.

If you agree to the terms and conditions for the funding, please sign on the designated line at the bottom of this letter. If you have any questions regarding these requirements please contact the SSC Program Advisor, McKenzie Beverage, at mbeverag@illinois.edu. You will be notified when the Office of Sustainability officially approves this project. Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.

SSC Signatories

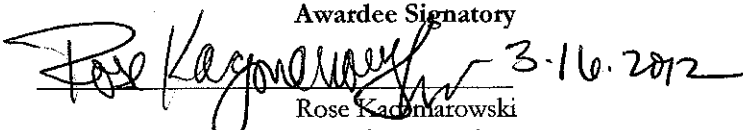


Marika Nell
Chair, Student Sustainability Committee

 3/9/12

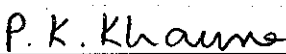
Kathryn Kinley
Treasurer, Student Sustainability Committee

Awardee Signatory

 3-16-2012

Rose Kaczmarowski
Steering Committee Member,
The Bike Project of Urbana-Champaign

Office of Sustainability Signatory



Pradeep Khanna
Associate Chancellor
Interim Director, Office of Sustainability



Project: Campus Bike Project

Funding Source: Sustainable Campus Environment Fee

Funding Amount: \$39,872

Award Code: 1-629514-814000-191200-814CBP

Receiving Campus Unit: Facilities and Services

Unit Financial Officer: Morgan Johnston

E-mail: mbjohnst@illinois.edu **Phone:** (217) 333-2668

Primary Contact Person: Rose Kaczmarowski

E-mail: roseczmore@gmail.com **Phone:** (217) 778-3708

Secondary Contact Person: Carl Stewart

E-mail: campusbikeproject@gmail.com **Phone:** (217) 239-6202

Project Description:

This proposal seeks to fund 67% of the cost of full-time shop manager position and provide stipends for volunteers for one year. The Campus Bike Project is a cooperative where students can learn how to repair and maintain their bike for transportation throughout the year. CBP provides significant services toward increasing bicycle use on campus, and has received significant previous investment from F&S, SSC, and the Institute of Natural Resource Sustainability. The Student Sustainability Committee is in favor of funding a grant in the amount of \$39,872.