

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN



Facilities & Services
Physical Plant Services Building
1501 South Oak Street
Champaign, IL 61820

January 22, 2015

Campus Tree Advisory Committee
2015

Ryan Welch, co-chair	Superintendent of Grounds, F&S
Morgan Johnston, co-chair	Director of Sustainability, F&S
Brent Lewis	Landscape Architect, F&S
Kevin McSweeney	Director of Arboretum
Gary Kling	Assoc. Professor of Crop Sciences
Stephanie Lage	Assistant Director, iSEE
Mike Brunk	City Arborist, City of Urbana

Dear Colleagues:

I am writing to request that you serve on the new Campus Tree Advisory Committee as we apply for the Tree Campus USA designation in 2015. This committee is an advisory body to the Grounds Department at Facilities & Services (F&S) and to the campus community on matters relating to campus trees.

Responsibilities include:

1. Assist with Tree Campus USA application by December 31, 2015.
2. Recommend policies for the maintenance, removal, planting, and landscaping of trees.
3. Recommend a tree protection plan process for construction and trenching.
4. Recommend a policy for enforcement, penalties, and appeals related to tree damage.
5. Develop a communication strategy to help make the campus community and contractors aware of policies, procedures, and goals of Tree Campus.
6. Plan an Arbor Day observance event for Arbor Day (last Friday in April).
7. Review annual expenditures related to tree maintenance.

While responsibility for campus trees is assigned to specific units, including Grounds and the Arboretum, the Campus Tree Advisory Committee can assist in providing guidance for future planning, input to a comprehensive campus tree plan, education of the campus community about the benefits of trees, and development of a community connection.

Thank you for your participation in this program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Allan M. Stratman'.

Allan M. Stratman
Executive Director
Facilities & Services

cc: Bill Gray, Director of Public Works, City of Urbana