**Energy Conservation & Building Standards Objective 4 Subcommittee Meeting**

*In attendance: Alex Dzurick, Claudia Szczepaniak, Jessica Tran, Karl Helmink, Kelly Edwards, Marian Huhman, Morgan Johnston*

1. Introductions with Kelly Edwards, Administrative Support in Utilities & Energy Services
2. ECIP

* Morgan updates on Friday’s ECIP meeting:
* This past year of the program, winners were given certificates and supposed to have a celebration held in the buildings in the spring to raise awareness. Each building was also supposed to identify how they are going to spend the money. However, communication about ECIP is poor—Marian works in a building that won (Lincoln Hall) and hadn’t heard anything about it.
  + Karl suggests giving update of rankings some months in advance to show who is in the running—may be a motivating factor. This would mean that at least 2 audits would have to take place in each competing building.
    - The 6-month assessment point would be February if baselines are established in August.
      * Findings could be published in some public reader board, such as E-week, which is for employees, or Inside Illinois.
  + Potential ECIP change: Should we switch from energy advancement (e.g., retrocommissioning comes and does the work and building sees energy savings) and occupant action to just occupant action?
    - Still have the issue of raising awareness and ECIP is in its 4th year…
    - *Morgan*: We don’t even have a mechanism to ask building users how they want to spend award money.
      * For example, UGL still hasn’t fixed doors with funding from 2 years ago even though users wanted to.
  + Energy report (card): One-page summary with an energy utilization index for every college sent out once a year.
    - Includes all the energy per square foot in each college and the percent change from the last year, as well as some years of past energy usage.
    - But colleges never give any feedback.

1. Creating and sending recommendations upstream

* Marian thinks we should be sending recommendations upstream to the iCAP Working Group about what we should be doing.
  + *Morgan*: Pilot Friday Night Lights (from Purdue) on the quad one Friday night in April, maybe 2 weeks before Earth Week so that we can show the results during Earth Week. If we write a formal recommendation that this needs to happen, Ben may hire a program coordinator who would then do it.
  + Or, we need to tell every building with an email packet every month how much energy it has used compared to its energy usage history and set goals based on this data.
  + Marian thinks we should come up with a list of 10 possible programs and decide as a team what we should recommend.
    1. The campus engagement intern is working on researching programs at other schools along with gathering the contact information of program leaders—Marian hopes to talk to these contacts about their programs.
       1. Karl thinks we should make this a prioritized list and look into potential funding for our own projects.
  + Green Labs intern is also looking into programs at other schools.
    1. Marian had a Skype session with Harvard Green Labs Coordinator, who has been working Green Labs since 2005.
       1. Shut the Sash is the main component, although it’s a very robust program that estimates $200,000 in savings per year.
       2. Each lab has a real-time meter, so able to hold competitions between floors—the instantaneous feedback is very critical.
       3. Monthly pizza parties reward the top labs.
    2. A proposal for our own Green Labs Initiative is in the works.
       1. *Morgan*: Ours is a problem of awareness.

1. Eco-Olympics

* Not happening this year. Paul Foote and Jessica Mondello want to create a more continual culture rather than a short 3-week program.
* Staff for this program should be Housing, which will help to build a campus sustainability culture on campus.
* Marian will suggest to higher ups (Ben or the Sustainable Housing Committee that Eco-Olympics be continued or some other program for dorm resident engagement be implemented.
  + Stephanie Lage is in the process of transitioning out.

1. What are the next steps?

* Morgan’s idea is to construct a calendar for communicating campus sustainability.
  + - Some things are already happening, so this is a way to incorporate new ideas and visually map them out.
* Main plan is to compose a set of recommendations to pass on to the iWG, including recommendations for ECIP.
* *Morgan*: Ben was thinking we identify what needs to happen and figure out what resources we need going from there.

1. Tasks

* Morgan will email contact info for sustainability contact for Housing.
* All will come to the next meeting with ideas for recommendations.
  + - Next meeting is Tuesday, February 23 at 4pm.