1. Report from student capstone project on attitudes toward fume hood energy conservation
   * 1. Interns of the ISEE, Julia and Daniella, walked around the Turner Hall and counted the fume hoods there (1st and 2nd floors). Helpfulness of people ranged from one place to another. Some people were not ready to collaborate.
     2. Julia suggested to do a spread a sheet with information for students. The engaging of people is still an issue. It is hard to find a common ground, because of different equipment.
     3. There is a need to explore a big picture-how other universities succeeded, what they have done from the very beginning. In Julia’s opinion, UC Davis were the pioneers nationwide.
     4. It was suggested to have infrastructure change, such as consolidating labs.
     5. There is an obvious educational benefit for students to be involved in a green labs program-about 10 students will learn something new about energy conservation during a semester.
     6. The report about this project will be published as project update in the iCAP portal.
2. Freezer Challenge update
   1. There is a need to sign up labs for the project before the deadline (January 15th 2017).
   2. It was suggested to put this announcement on ISEE news to engage the campus (30-40 labs with freezers).
   3. Paul recommended to distribute a one page PDF with the links about this project.
   4. Since there is no enough time before the end of the fall semester, it will be hard to encourage people to participate in this project.
   5. Olivia Harris will write the announcement about this project. Marian will reach out to her.
3. Final planning for Illini Lights Out December 9
4. As of December 7, only 5 people signed up for participation. From Student Patrol 2 people are expected to come. Overall, about 7-8 people will participate (7 buildings near the Main Quad).
5. There is a need in regular calendar for the meetings for the spring semester.
6. Campus Master Plan update: This list is from a sub meeting attended by Karl Helmink. This list is not necessarily firm.
   1. Memorial Stadium- Retrocommissioning (RCx) funding from Athletics. Recommend that they need perhaps $ 1 million for this. Illini Union controls upgrade project is about to get started.
   2. Ice Arena- Illinois Smart Energy Design Assistance Center (SEDAC) review is getting started.
   3. Education building- RCx project (Old buildings with lots of needs-$500,000.
   4. FY 17 the Illinois Department of Commerce and Economic Opportunity (DCEO) grant-looking at lighting upgrades.
   5. New Direct Digital Control specialist (DDC) is starting to work in January.
   6. Enterprise works project is in development.
   7. Watching new projects (Chem Annex, Natural History).
   8. Pushing Green Labs along-ACES campus.
   9. Creating a new corridor on the campus, to have more walk way for students.
7. Status of Green Labs coordinator recommendation
   1. Raising the level of concern.
   2. Energy conservation.
8. Thinking ahead to next semester work
9. Feasibility studies?
10. New fume hoods-start to collaborate with the labs from the beginning.
11. The next meeting is in the end of January.