**Energy Conservation and Building Standards – 9th Meeting Minutes**

*In attendance: Marian Huhman, Karl Helmink, Yun Kyi Ki, Paul Foote, Dave Boehm, Carol Lin (clerk), Morgan White*

1. Approval of January 19 minutes. Tabled until next meeting because changes may still be made.
2. A presentation by Mike Marquissee and discussion about the process and status of Energy Performance Contracting (also known as Energy Service Company) comprised the first hour of the meeting. Marian is asking Mike if the slides can be put on the iCAP portal as part of these minutes.
3. Eco-Olympics. Paul reported than even though housing will not be providing support, the EO student team is passionate about doing EO this year.
4. PR for Illini Lights Out: Morgan is following up with the Campus Communication Committee.
5. Freezer challenge: Paul has all the materials put together. An invitation has gone out to labs to participate. The plan is for Ximing to send a follow up letter in support of the project and encouraging researchers and lab managers to participate.
6. Imagery for energy conservation: Marian has been contacted by the account manager from the student ‘creative agency’ called “On the House.” They’re going to take the information about the different things the SWATeam is doing and use it to design infographics. Andrea will also be at the meeting. Marian hopes they will be ready to present in about a month with their feedback and ideas.
7. Karl's conversation with Student Affairs on upgrades and maintenance
	1. Karl had a meeting with Lowa and Dr. Parks, director of McKinley. Dr. Parks is willing to approve the retro-commissioning and upgrades at McKinley which will cost about $500K. Paul worked with campus parking to approve replace the lights in north campus parking with LEDs. This project is $150K.
8. Upcoming webinar with Keewi
	1. Presentation is on Monday at noon at ECEB.
9. Discussion: How to count engagement toward iCAP objectives that specify having a certain amount of “campus engagement” in fulfilling the objective—e.g., offices participating in CGOP. Morgan is meeting with the CGOP interns and Micah about this issue, but Morgan would like to have a recommendation from the SWATeam as well. We can discuss this further at a future meeting of the SWATeam.
10. Evan Delucia has asked Morgan if we’re still underspending the revolving loan fund. Morgan says hopefully no, and there’s enough requests.
11. ILO is happening tonight. Marian will be attending. Marian will talk with Vince and Claire, the ILO interns about how to let building occupants know that their building is part of ILO.
	1. Morgan suggests adding a blurb onto the handouts given out at ILO to inform students about SWATeams’ commitments, where to find more information, how to contact the SWATeam with more suggestions, etc.
12. Marian wonders if we should have a discussion with Morgan on the new centralized budget model, which is moving toward charging departments for energy costs and space and is described in a 35-page document that is on the university website. Morgan is thinking of inviting Matthew to explain it but isn’t completely sure on who the best candidate for talking about the model would be.
13. Next meeting time/place
	1. Will be scheduled in about 2 weeks.