

iWG Assessment

SWATeam Recommendation Ref #: PWR019 – Enforcement of Sustainable Procurement

Date of iWG Assessment Started: 07/02/2019

Assessment Completed: 08/08/2019

Original SWATeam Recommendation:

The PWR SWATeam kindly requests that all products that are purchased using university funds be in accordance with Section 44 of the Administrative Code, Procurement Rules for Institutes of Higher Education, Section 4.4520 “Recycled Supplies” and 4.4525 “Recyclable Supplies (Paper)”). Additional relevant sections of the Administrative Code, Procurement Rules are presented at the end of this Recommendation.

Currently these parts of the Administrative Code are difficult to enforce due to direct department access to University contracted iBuy vendor catalogs. In an attempt to gain process efficiencies, these transactions can be made without the oversight of the purchasing office. To increase compliance, the purchasing office should work with contracted vendors to modify iBuy catalogs to prioritize and promote the sale of sustainable supplies. See relevant sections of the Administrative Code, Procurement Rules shown at the end of this recommendation.

This could be facilitated by the Zero Waste Coordinator, who would work with Purchasing to monitor compliance with the code and to follow-up with campus units that are not in compliance with the code.

Additionally, the possibility of purchasing centralization should remain open for consideration in the future to achieve compliance with Section 44 of Administrative Code.

iWG Assessment of budget and policy impacts (*check one*):

moderate budget and/or policy impact OR major budget and/or policy implications

iWG Routing Need (*check one*):

more detailed study OR transmit recommendation OR forward to Sustainability Council

iWG Routing Direction (*department name, SWATeam, or Council*): Brad Henson at Purchasing, Evan DeLucia and Gillen Wood at iSEE

iWG Recommendation: We ask you to participate in a meeting with the iWG and the Zero Waste and Education SWATeams to discuss potential methods of educating campus about sustainable procurement expectations and opportunities.

Individual comments are required from each iWG member (can be brief, if member fully agrees):

iWG Member Name	iWG Member's Comments
Ximing Cai (iSEE)	I support this recommendation. Education will be the first step, from which some commonly agreed procedures should be established and followed in purchase.
Morgan White (F&S)	The Zero Waste Coordinator will be focused on waste diversion (recycling) at the end of the waste stream, rather than sustainable procurement at the beginning of the waste stream which the iWG noted in April 2015 should be a separate role. There is a clear need for more education and outreach about sustainable procurement expectations for our campus community, and we look forward to further discussion.
Alma Sealine (Student Affairs)	I support this recommendation.
Matthew Tomaszewski (Provost's Office)	I support further discussion of this topic as recommended by the iWG assessment.

Scott Willenbrock (Provost Fellow)	No opinion.
John Dallesasse (Academic Senate)	I support the iWG Recommendation. While the SWAT Team recommendation is well intentioned, there could be a collateral impact that is not foreseen. Education of the business offices across campus on resources for purchasing sustainable supplies would likely have a better impact and outcome.
Joe Edwards (Student Sustainability Committee)	I strongly support this recommendation, sustainable policies that are not practiced or enforced present no benefit to our campus carbon footprint.
Sean Reeder (OBFS)	I support further discussion. We may at times have competing interests; i.e., procurement diversity requirements vs. recycling.
S. Renee Wiley (college-level facility manager)	I support this recommendation.
Joey Kreiling/Jonah Messinger (Student Sustainability Leadership Council)	I agree, but some products might be exceedingly expensive to buy recycled.

Attach any comments from subject matter experts (with names and roles).