**Zero Waste SWATeam Meeting**

Attendees: Meredith Moore (iSEE), Morgan White (F&S), Michael Gates (iSEE), Tim Stark (Chair & Faculty), Robert McKim (Faculty), Leon Liebenberg (Faculty), Aaron Finder (Staff), Thurman Etchison (Staff), Manying Zhang (Student), Maddy Liberman (Student), Julija Sakutyte (Clerk)
Date: 17 September 2019
Time: 12-1PM

Agenda

1. iCAP Agenda Items
	1. Review of 2018-2019 recommendations; status updates
		1. iCAP Portal: how do we proceed with these recommendations?
	2. iCAP 2020 timeline
		1. First deadline: End of October, draft objectives
	3. Assignments for October meeting
2. Review of Team agenda items
	1. Waste Transfer station video & visit
		1. Consultants: Jordan Goebig, Communications Specialist at iSEE
		2. Any other stakeholders?
	2. Student Zero Waste Education
		1. Consultants: Murillo Suranso, First Year Experience Director at college of LAS, Jessica Funk, RD at LAR, and Gillen Wood (Associate Director of Education & Outreach at iSEE)
		2. Any other stakeholders?
	3. Miscellaneous
		1. Ethics Sustainability Training
			1. Michael Gates, iSEE intern
		2. SSC Proposal, battery recycling
		3. Student Sustainability Coordinators
			1. AKA “Illini Sustainability teams”

Meeting

1. iCAP Agenda Items
	1. Review of [2019 Recommendations](https://icap.sustainability.illinois.edu/project/zero-waste-recommendations-summary) (All of the following recommendations can be found through that link).
		1. Zero Waste coordinator: Underway, position should be filled within the next few months.
		2. Sustainability Ethics Training: Successful, transmitted to iSEE
			1. Michael Gates is the intern tasked with managing the Ethics Training.
		3. Lightbulb replacement: Successful, transmitted to F&S and receiving report on status
		4. Motion Sensor Lighting: Successful, transmitted to F&S and receiving report on status
		5. Housing representative on Zero Waste SWATeam: Successful.
		6. iBUY Modification: postponed for further discussion.
		7. Sustainable Procurement: transmitted to Purchasing for further collaboration about ways to proceed to enforce it.
		8. F&S Waste Report Endorsement: Successfully transmitted to Dr. DeLucia who will write a letter of support.
	2. iCAP 2020 Objectives
		1. Replacement of objectives from iCAP 2015 (6.1-6.4)
			1. Having resources on opinions about current objectives, what should the new 2020 objectives be?
			2. Draft objectives for iCAP 2020 due by the end of October
			3. Method of drafting:
				1. Shared, editable google document among members!
				2. No need to keep current objectives (6.1-6.4); new, fresh ideas are welcome!
				3. Using current project families as a starting point for new objectives

[Decrease Wasteful Practices through Behavior Change](https://icap.sustainability.illinois.edu/project/decrease-wasteful-practices-through-behavior-change)

[Establish a Net Zero Waste Plan and Policy](https://icap.sustainability.illinois.edu/project/establish-net-zero-waste-plan-and-policy)

[Increase Recycling Rates](https://icap.sustainability.illinois.edu/project/increase-recycling-rates)

[Reduce Foodwaste](https://icap.sustainability.illinois.edu/project/reduce-foodwaste)

[Reuse Surplus Goods and Valuable "Waste"](https://icap.sustainability.illinois.edu/project/reuse-surplus-goods-and-valuable-waste)

[Sustainable Procurement](https://icap.sustainability.illinois.edu/project/sustainable-procurement)

* + - 1. 75% diversion in waste is the overarching *goal* of the ZW SWATeam, but the objectives are the tangible metrics which can be achieved.
				1. The *objectives* are what the Zero Waste SWATeam is deciding.
			2. This replacement should be accompanied with a consideration of the expected cost of achieving such objectives so that it can be presented to the SC in November.
	1. iCAP 2020 Timeline: Draft objectives (October) and give feedback at Sustainability Celebration (November)
	2. Team Agenda Items
		1. Postponed until iCAP objectives have been drafted.
		2. Expected to revisit around November.
		3. Ethics Sustainability Training Update:
			1. Michael Gates will collect potential questions to ask in the Ethics Training and working with the SWATeam to finalize those topics & questions.
			2. Note: It might be best to start with one small video so that recipients aren’t overwhelmed and build from there
			3. “Zero Waste” is a lucrative term and might be considered as a buzzword.
			4. ZW & M. Gates will meet with the Ethics Office
		4. Battery Recycling Update:
			1. M. Zhang will contact DRS to inquire about current battery collection efforts.
			2. T. Stark will work with M. Zhang & R. McKim on this and update next meeting (24 September)