**Zero Waste SWATeam**

Attendees: Tim Stark (Chair & Faculty), Robert McKim (Faculty), Leon Liebenberg (Faculty), Thurman Etchison (Dining Facilities and Equipment Operations), Shantanu Pai (F&S), Manying Zhang (Student), Madalyn Liberman (Student), Julija Sakutyte (clerk)
Date: 7 February 2019
Time: 3:30-4:30 PM

Agenda

1. Introductions
	1. F&S Interim Zero Waste Coordinator (S. Pai)
2. Updates
	1. 2020 iCAP
	2. Student Sustainability Coordinators
	3. Sustainability Ethics Training
	4. SP19 Recommendations
		1. PWR018 [iBUY Catalogue Modification](https://icap.sustainability.illinois.edu/files/projectupdate/5406/iWG_Assessment_PWR018.pdf)
3. SP20 Timeline
	1. Recommendations: Due by end of March.
		1. Any ideas to develop? Anyone have any ideas they would like to pursue?

Meeting

1. Shantanu Pai is the Interim ZW Coordinator (Jan-Jun 2020)
	1. Available weekly
	2. Background in operations: tackling strategies and methods for achieving goals already determined.
	3. Current projects:
		1. Post-consumer waste on campus (waste management system),
		2. Education and training (Ex: Training BSW how and why university recycles and how BSW can help),
		3. Specialty recycling (Ex: toner cartridges purchased through iBUY/Office Max/Office Depot),
		4. Route optimization for garbage collection,
		5. Standardizing the “blue tote” (paper) distribution and collection, and
		6. Automating input of collection data.
		7. Maximizing recyclable sorting in reference to what is feasible (automation, education, etc.)
2. 2020 iCAP will be returned to teams for proof-reading in February; to be returned in March.
3. Sustainability Ethics Training: Still underway, developing content (iCAP involvement through questions, dilemmas, challenges presented, information relevant to issue, and finally information about both university and state laws and policies).
	1. Example of presented questions: Campus sends on average 55,000 lbs of waste per day; are there steps that the university is not currently taking, that could be taken, or personal steps that could be taken to reduce campus waste?
	2. Three-part framework: Present issue, provide additional information, and ask for contributions on a partner level.
		1. Ex: Transportation via personal vehicle versus public transit
			1. Present issue: Which mode of transportation should be taken?
			2. Provide information: potential GHG, relative cost, relevant laws, etc.
			3. Ask for contributions: What would you do? What would you suggest?
	3. Emphasize personal choices and contributions that can be made.
	4. Questions: How can this become mandatory training?
		1. Cannot be a part of state requirements of ethics training (state determines, would be incredibly difficult).
		2. Perhaps the university or individual departments/colleges can prescribe it as mandatory.
			1. Can the chancellor add additional components to sustainability training?
		3. Can this become a UI system change (UIC, UIUC, and UIS together provide similar trainings)?
	5. New University employees will be more likely to complete all trainings, whereas veteran employees might be more selective in completing non-essential trainings.
	6. Incentivization: Ideas are taken seriously by iSEE staff, and it fosters a sentiment of partnership.
	7. Separating connotation of “Ethics Training” might be beneficial.
		1. Instead of being seen as a requirement, foster it as an opportunity to participate in the university community (iSEE as well as the general community).
	8. Personalization: framing the participant as able to impact their local community and the lives of their loved ones when actively participating.
4. Student Sustainability Coordinators:
	1. No update, conversations ongoing
5. SP20 Timeline: Recommendations at the forefront
	1. Spring Deadline: March 31