**January 31, 2020 Meeting Minutes**

**Location:** 1810 Facilities and Services

**Attendees:** Morgan White, Meredith Moore, Scott Tess, Warren Lavey, Lisa Merrifield, Sally McConkey, Lauren DeCarll, Sowmiya Raju

**Could not attend:** Jayce Carlson, Ximing Cai, Dennis Donaldson, Lacey Raines Lowe, Rita Morocoima-Black

**Meeting minutes:**

1. Progress on iCAP 2020
	1. Currently:
		1. iWG is going over each chapter
		2. Jenna Kurtzweil, iSEE Communications Specialist, is compiling all the information (introduction, objectives etc.) currently available
		3. NRES 285 students are contributing their ideas to the iCAP
		4. February Student Input Session on Monday, February 3: will include discussions on the draft objectives turned in by each SWATeam
	2. RWATeam’s current stage: Drafting recommendations
	3. Review and discussion on the first draft of Resilience chapter of the 2020 iCAP will take place in the RWAT March 2020 meeting
2. Recommendations Process
	1. The process:
		1. A recommendation is drafted by the committee or an individual on the committee. Each individual has their comments included on each recommendation.
		2. Recommendations are sent to and discussed at iWG.
		3. Each iWG member discusses the recommendation with their unit/department; each member includes their comments on behalf of their unit/department.
		4. If approved, moderate budget recommendations are sent directly to the respective unit and major budget recommendations are sent to the Sustainability Council.
	2. Where will the RWATeam recommendations be drawn from?:
		1. 2015 iCAP chapters of other SWATeams
		2. RWAT 2020 iCAP draft objectives
	3. Figure out what the process for approval would be within the cities for adopting the recommendations
		1. Draft a proclamation for the university and city officials to sign
		2. Immediately inform both city officials of the tentative date for signing of proclamation
3. Discussion on potential recommendations
	1. Biodiversity plan: Since the plan is already in motion, a recommendation would be unnecessary
	2. Recommendation to the Natural Resources and Environmental Sciences department to conduct a social vulnerability assessment in Champaign county
	3. Champaign county has a program that pays the homeless to pick up litter. Recommend campus to work with them to pick up litter after large university events such as football games
	4. Recommend that Vision Zero at the university and Urbana join their efforts. Look into the presence of Vision Zero programs in Champaign and Savoy.
	5. Recommend the university to adopt the Champaign County Hazard Mitigation Plan. There is a university representative on the planning commission.
	6. Recommend that university departments such as NRES and GEOG use Champaign county as a resource/lab for their studies and courses. The results of these courses should be stored in a public/general database that can be accessed by the communities and the university
		1. Contact Champaign County GIS Consortium for county-wide storage of data
		2. Give faculty at the university an entry-point for working with the cities

Action Items:

1. Look into who the campus representative on the county hazard mitigation planning commision is (Refer 3e)
2. Draft recommendation - University adoption of Champaign County Hazard Mitigation (Refer 3e)