

## Light the Night 2020 – Planning meeting

7/29/2020

Attendees: Sarthak Prasad (host; SP), Morgan White (MW), Stacey DeLorenzo (SSD), Cynthia Hoyle (CH), Evan Alvarez (EA), Ben LeRoy (BL), Lily Wilcock (LW), Barry Isralewitz (BI), Jake Benjamin (JB), Joyce Mast (JM), Gabe Lewis (GL)

Not Present: Jeff Yockey

- Meeting started with the discussion that everyone should have access to the LTN drive – SP will do that
- BI asked if we should have the event this year or not considering the pandemic
- CH and SSD said that if we take precautions we can have an outdoor event
  - CH said that she had recently organized an event and we can do that same for LTN
    - This event was indoors
    - For this event there were 6 volunteers on day 1, 5 on day 2, and 3-4 on day 3.
  - Must get a COVID Safety Plan ready for approval from the CU Public Health District
  - Challenges: Keeping the masks on at all time during the event
  - Being outside is key, masks must be mandatory, hand-sanitizers
    - Provide masks and gloves
- BL – risk is less, if the event is outside
- BL said that having an official event may not be a very good PR thing. He wondered if we can do distributions at COVID test centers around the campus.
- SSD said that we don't want to impede the function of the Testing Centers. We don't want anything going on at these testing sites.
- CH pointed out that there are outdoor events happening like farmer's market everyday
- SSD agreed that we could do something similar to that
- BI wondered if we can have distribution at Illini Union or somewhere like that (buildings that are open)
  - SSD said that Illini Union and other locations are short staffed and we do not want to add to their workload
- MW said that we should plan for the Mass Distribution and Installation, if it seems like we cannot do a mass event then will look for other options
  - MW asked for The Bike Project's perspective
- CH said that we must set a timeline for volunteers etc
  - Enter at one point
  - Volunteers must have gloves, masks, wipes
  - Ask the attendees to stay 6-feet away

- LW said that she will reach out to people who wrote the plan/protocol for events that were presented at CUPHD and how they worked out
- BL said that we may not have the option of Mass Install, and that we should plan for a disperse program as well
- BI said that his availability is a lot less since he is working from home.
  - TBP is only working maybe 1 day a week for a few hours
- If TBP is not available, then we will think of someone else
- SP will ask Steve Breitwieser if we can advertise the event
- JM asked if we can do the event in Spring semester
- CH said that there could be more people on bikes now, since they are reluctant to ride the MTD. Spring semester could be the Plan B
- BI said that the prices at Bikes wholesale market has gone up drastically
  - The blinky lights (durable ones) have gone from \$5 to \$15
  - If few do installation of the silicone ones only then the mass install may not be effective
- GL asked if he could bring tablets to the event for Bike Census
  - They will have a table at certain locations
  - They can have a couple of volunteers distribute the lights as well
- JB said that
  - We cannot get **any** blinky lights
  - We don't have any lights
  - TBP **voted down** the idea of Light the Night this year because of light availability and health safety reasons
- CH said that we may have to get new volunteers from other student organizations
- About the funding
  - MW confirmed that UIUC still has funding for LTN
  - LW, BL, and CH also confirmed that Urbana, Champaign, and MTD can provide funds as well
- BI said that in case we don't have a mass installation event, silicone lights are fine and we do not need the durable ones
- MW asked for CCRPC's involvement
  - GL said that he would be interested in providing tablets and work with Census people
- Follow up meeting in the next couple of weeks
- SP will send a doodle poll for the follow up meeting in 2 weeks.

Meeting ended here,