Dear Applicant,

The Student Sustainability Committee (SSC) has some additional questions for your project team in order to holistically assess the project at the Step 2 Meeting. Please complete the form below. If you have any questions, please contact the working group via email.

Project Name: Root to Roof

Project Lead: Jesse Han

Project Funding Requested: $10,000

**Budget**

Provide a list of items that your project absolutely requires in order to function during the Spring 2020 semester below.

|  |  |
| --- | --- |
| Item | Item Cost |
| Website subscription | $170 |
| DREAAM Project  |  |
|  Wood Shop Consumables | $250 |
|  Paint | $300 |
|  Ikea Table Legs | $200 |
|  Electric/Lighting Fixtures  | $500 |
|  Wood Finishing | $200 |
|  Laser Cutter Fees | $100 |
| New Project Initiation Costs | $1800 |

**Timeline**

**Will your team be able to sufficiently make progress regardless of COVID-19?**

\_x\_ Yes \_\_ No

**What is the anticipated start date of your project?**

09/01/2020 (MM/DD/YYYY)

**Please explain your team’s expected progress on the project for Spring 2020:**

We have already made some progress on the project including some on-site work like sanding and painting the cabinets, a mock-up of one of our furniture pieces, and two standing desk table tops are ready to be sanded and assembled on the adjustable legs. In Spring 2021, we plan to make the remaining 11 Hex Desks, finish the standing desks, and the 3 reading nooks. We also plan to finish one of the cabinets with whiteboard paint and the other with a mural.

**Capacity**

**What measures is your team planning to ensure safety during COVID-19?**

We limit the amount of members allowed at any build event depending on the site (5 for the woodshop and 4 for on-site work). Each person participating must present a recent negative test on their Safer Illinois app, masks are worn at all times, and windows are opened for circulation. When the Spring semester starts, we will ease into in-person events once it is approved by the school. If needed, we can also limit the number of volunteers to 2 at a time.

**If you require approval of any kind, but especially to ensure COVID-19 safety guidelines, have you received this approval?**

\_x\_ Yes \_\_ No

If you have not received approval, what steps are preventing you from receiving it?

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**General**

Additional Information

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