**iWG Assessment**

**iCAP Team Recommendation Ref #:** ZW003 GreenerOffice Delivery Service Enrollment

**Date of iWG Assessment Started:** 4/27/21 **Assessment Transmitted: 9/8/21**

**iWG Recommendation:** The iWG recommends iSEE pilot this program with their Office Depot purchases, and reach out to the SSC and the Illini Union Board to encourage them to pilot the program as well.

**iWG Routing Direction (*department name, SWATeam, or Council*):** iSEE

Individual comments from each iWG member:

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| --- | --- |
| iWG Member Name | iWG Member’s Comments |
| Ximing Cai(iSEE) | I support this recommendation. Based on the experiences of some pilot units, we will decide if we need to promote the program to more campus units.  |
| Morgan White(F&S) | F&S supports this recommendation to pilot the Office Depot Greener Office program at iSEE to learn more about the operational impacts of this program. |
| Marcus Jackson (Representing Auxiliaries)  | I support this recommendation to pilot this program. |
| Matthew Tomaszewski(Provost Office) | I support this recommendation, but suggest additional research be done on the membership criteria and our eligibility to participate.  I further suggest the Purchasing Office thoroughly review the program and advise on the potential benefits or adverse effects in participating. |
| John Dallesasse(Academic Senate) | I support this recommendation, but the implementation of the timing may depend upon relaxation of COVID protocols across campus as building access is needed for deliveries. |
| Sandy Yoo (System Office) | UOCP supports this recommendation. As part of iWG’s recommendation, we should ask that SSC/Illini Union Board communicate back or that we follow up with what is working and what, not so well. |
| Qu H. Kim (Representing College Facilities) | I think it is a good recommendation and an option for the unit to procure with sustainability consideration, but will there be any financial commitment from the university or Office Depot? |
| Jonah Messinger (Student Sustainability Committee) | I support this recommendation and ‘greening’ existing purchases of materials. |
| Maria Maring (Student Sustainability Leadership Council) | The new SSLC board supports a pilot program of this recommendation. |
| Alexandra Gergova, Illinois Student Government Environmental Sustainability Committee | I support this recommendation due to its emphasis on “greener” purchasing. |

**Original SWATeam Recommendation:**

Campus-wide Office Depot® GreenerOffice™ Delivery Service Enrollment would provide a recyclable and/or reusable delivery option for departmental purchase orders made through Office Depot. Deliveries will be made in paper bags, made of 40% post-consumer recycled content. Paper bags are reusable and recyclable. Paper bags will be transported in reusable plastic totes, made of 60% post-consumer recycled plastic, so deliveries will remain protected during transportation. These reusable totes would be picked up by Office Depot on the next delivery, such that the program is self-sustainable.

**iWG Assessment of budget and policy impacts (*check one*):**

**X** moderate budget and/or policy impact OR \_\_\_\_ major budget and/or policy implications

**iWG Routing Need (*check one*):**

\_\_\_\_\_ more detailed study OR \_**X** transmit recommendation OR \_\_\_\_\_ forward to Sustainability Council