**Zero Waste Sustainability Working Advisory Team**

Date: Wednesday, October 6

Location: [https://illinois.zoom.us/j/83044186752?pwd=dnpocmlscC83TndDV3dCTDNNSG83UT09](https://www.google.com/url?q=https://illinois.zoom.us/j/83044186752?pwd%3DdnpocmlscC83TndDV3dCTDNNSG83UT09&sa=D&source=calendar&ust=1633900304685056&usg=AOvVaw239KF-vcvc8_epR0PfsZdu)

Time: 3-4 pm

*Attendees: Tim Stark (faculty), Alexa Smith (student), Sarah Shoaff (student), Sydney Trimble (student), Mike Olinger (staff), Clara Bosak-Schroeder (faculty), Jenna Schaefer (student), Yuanhui Zhang (faculty),*

*Absentees: Shawn Patterson (staff), Avery Maloto (staff), Aaron Finder (staff)*

Agenda:

1. Introductions for new attendees!
2. iCAP Objective Assessment Review (5 minutes per recommendation)
	1. **ICAP 2020 Objective Assessment (due October 8th):** <https://uofi.app.box.com/services/box_for_office_online/4881/859593567114/7dcbcf.51190989e13bbc76cab1fd985fa09364fa9775506159fae6618f99b283577ef6?node_type=file>
	2. Summary Slide
3. Recommendations Introduction (5 minutes)
	1. Potential Starting Points (list of recommendations from last semester)
		1. <https://uofi.app.box.com/file/804112898503>
		2. <https://uofi.box.com/s/h3hfugajn11kjv1ad34z8z80b9hmn7qi>
	2. Recommendations Wish List: <https://docs.google.com/forms/d/1Dn5rJlhENrQZiHFmnW1WQ2hBT58JyHCMpVAmevVgtpE/viewform?edit_requested=true>
4. Reminders (5 minutes)
	1. **Campus Sustainability Celebration (10/20/2021)**
		1. Students present on iCAP 2020 progress and exciting projects
		2. <https://docs.google.com/spreadsheets/d/1KOOYh7CCJjev_6EZTJJCpsVuuhqj7mIUTBS3gTAznGY/edit#gid=0>

Meeting Notes:

**iCAP Objective Assessment:**

* **5.1** (assigned to Aaron): Sustainable Procurement
* **5.2** (assigned to Syd): Reduce waste to landfill
	+ Will be checking up on whether this data includes only F&S sources of waste to Waste Transfer Station
	+ Question as to whether PPE Recycling/other specialty recycling programs are effective
* **5.2.1** (assigned to Syd): Increase indoor bins
	+ Metrics are focused towards buildings
	+ Would like to pivot metrics to be focused on bin count
	+ Building assessments could be useful moving forward for ZW Coordinator or future NRES 285 class
* **5.3** (assigned to Clara): Zero waste events
	+ Should we be auditing events?
* **5.3.1** (assigned to Avery): Zero Waste messaging campaign
	+ 400 Use the Bin signatures by the end of September
* **5.4** (assigned to Mike): Food Scraps Reduction Campaign
	+ G2E creates a sllurry for electrical power & biosolids are used for fertilizer
	+ Lean Path is an internal tracking system for dining hall food waste
* **5.5** (assigned to Mike): Plan for food scrap disposal
* **5.6** (assigned to Mike and Sarah): Local foods
	+ Question of how local food is defined
* **5.6.1** (assigned to **Jenna**): Food Literacy Project
* **5.7** (assigned to Syd, Avery, and Aaron): Green Cleaning Program
	+ Working with building supervisors could be useful
	+ Working with Aaron to determine metrics (I.e. product replacement percentages for cleaning products with more green alternatives)

Action Items:

* Complete your assigned section of the iCAP Objective Assessment. There is a harsh deadline for this, and I need to submit it to the iWG by this Friday! For those couple of objectives that are incomplete, please finish those up ASAP.
* Make any last minute additions to the Summary slide of the Objective Assessment to assert your requests for top priorities for the team/comments for the iWG
* Fill out when2meet for our next meeting (hopefully to establish a recurring meeting time): <https://www.when2meet.com/?13162325-wmJuL>
* (Students) Prepare slides and poster for Campus Sustainability Celebration