**Engagement Sustainability Working Advisory Team**

Date: November 9, 2021

Location: [https://illinois.zoom.us/j/86919037677?pwd=TWFSU0tGVTl4RjlWWEk0cDFYN3R2QT09](https://www.google.com/url?q=https://illinois.zoom.us/j/86919037677?pwd%3DTWFSU0tGVTl4RjlWWEk0cDFYN3R2QT09&sa=D&source=calendar&ust=1636217409708804&usg=AOvVaw0MWdfaaqY5pWBe7MRShEj9)

Time: 4-5 pm

*Attendees: Ann Witmer (co-chair), Shibu Kar (co-chair), Alexa Smith (student clerk), Maiah Caise (student), Kathy Adams (staff), Sammy Yoo (staff), Sonali Kumar (student), Kavya Mula (student), Jie Hu (faculty), Dave Guth (staff), Colleen Kling (staff)*

*Absentees: Keilin Jahnke (faculty)*

Agenda:

1. **Housekeeping**
   1. How many meetings before the end of the semester?
2. **Breaking into Sub-committees (10 minutes)**
   1. <https://uofi.app.box.com/services/box_for_office_online/4881/880017775552/dfceb4.2442d1db32594a4785291abf0122f02e19935530ddde472dc967ff5ac4a3ab69?node_type=file>
   2. Theme 1: Awareness & Purpose
      1. *Need for a common purpose/goal/definition of “sustainability”--proving that sustainability is valuable and relevant to EVERYONE*
   3. Theme 2: Technology & Visibility
      1. *Lack of awareness and visibility of the iCAP Portal, iSEE, and sustainability initiatives on campus*
   4. Theme 3: Culture & Practicality
      1. *Culture of Sustainability, making it a priority and expectation for all, embedding it into daily life.*
   5. Theme 4: Inclusivity & Relationships
      1. *Building relationships between groups heavily involved in sustainability and those who are not*
3. **Top Priorities for each Sub-committees (30 minutes)**
   1. Identify first recommendations the committees will pursue
   2. Recommendation Template: <https://uofi.box.com/s/l340q3tx90ai0hrszinztl12q3t2sjep>
4. **Roundtable on Team Discussions and Priorities (15 minutes)**
5. **Reminders** (5 minutes)
   1. Next meeting: week after Thanksgiving?
   2. Green Quad Day participants contact information: <https://uofi.box.com/s/qle7bt7dzjgc8eui7vd9ktaynypb7s19>
   3. Potential Visitors
      1. Morgan White--Recycling Signage
      2. Energy iCAP Team Students

Meeting Notes:

* **We will be having our final meeting of the semester after Thanksgiving Break—where we will hone in on 3 recommendations to draft before the end of the year**
* **Themes 1 and 3:** 
  + **Members:** Ann Witmer, Meredith Moore, Kathy Adams, Kavya Mula
  + Theme 1:
    - Work with Career Center (website)
    - Finding Champions within each department to encourage sustainability through curriculum
  + Theme 3:
    - ADV498 - Sandage Project (Monthly Challenge around a ‘sacrifice’ to implement sustainable change)
    - Tik Tok Challenges (Around monthly themes)
* **Themes 2 and 4:** 
  + **Members:** Sonali Kumar, Sammy Yoo, Maiah Caise, Shibu Kar, Jie Hu
  + Theme 2:
    - Updating iCAP Portal: with research, campus sustainability, easy to navigate (make it more navigable before adding to other University websites)
    - Working with Education Team to teach about the iCAP Portal
  + Theme 4:
    - SSLC to connect student RSOs and other student groups
    - Connecting faculty and students who are conducting research on campus
    - Emphasizing diversity

Action Items:

* Fill out when2meet for next meeting (week after Thanksgiving): <https://www.when2meet.com/?13593416-3nI7n>
* Revisit the PowerPoint from today's meeting and expand upon any recommendations you discussed in your teams! I will be conglomerating a list of recommendations this weekend, so if I could have your full thoughts represented that would be great!