**Zero Waste Sustainability Working Advisory Team**

Date: April 14, 2022

Time: 1-2 pm

*Attendees: Tim Stark (faculty), Alexa Smith (student), Sydney Trimble (student), Aaron Finder (staff)*

*Absentees: Tim Knox (staff), Jennifer Fraterrigo (Interim Director), Jenna Schaefer (student), Avery Maloto (staff), Meredith Moore (Sustainability Programs Coordinator), Shawn Patterson (staff), Sarah Shoaff (student), Mike Olinger (staff), Yuanhui Zhang (faculty)*

Agenda

1. **Administrative**
   1. Earth Month Activities! Calendar here: <https://sustainability.illinois.edu/outreach/annual-events-conferences/>
   2. IWG Meeting Attendance? (April 19 at 1-2pm)
   3. Who is interested in being on the committee next year?
   4. Feedback Form coming soon!
2. **PWR009: Paper Policy Update:** <https://icap.sustainability.illinois.edu/project-update/pwr009-paper-policy-recommendation-transmittal>
   1. <https://cam.illinois.edu/policies/bf-11/>
3. **Food Literacy Project**
4. **Sustainable Receipt Options**

Meeting Notes:

* **PWR009: Paper Policy Update**
  + Campus Administrative Manual: Recycling, Recycled Products Procurement and Waste Reduction: <https://cam.illinois.edu/policies/bf-11/>
  + Here is the purchase of paper reams at F&S Stores from FY21 (in tons):
    - F&S
      * Virgin – 177
      * Recycled – 1,206
    - Campus
      * Virgin – 7,131
      * Recycled – 5,350
  + History of recommendation:
    - The PWR Team (predecessor to Zero Waste Team) submitted recommendation in 2017 to update the Campus Administrative Manual’s Paper Policy, but due to changes in leadership the recommendation was never pursued
      * SWATeam Recommendation: <https://icap.sustainability.illinois.edu/files/projectupdate/4348/PWR009_Submitted_Paper-Policy.pdf>
      * IWG Response: <https://icap.sustainability.illinois.edu/files/projectupdate/4349/PWR009_Assessment_Paper-Policy.pdf>
      * Link to SWATeam’s suggested revisions: <https://uofi.app.box.com/file/938872270011?s=wee6bgvgycswzcz8h32gh6mqn46rkil0>
  + Edits to Manual
    - Reviewed team comments on manual
    - Changes made on CAM Waste Minimization Policy document: <https://uofi.box.com/s/wee6bgvgycswzcz8h32gh6mqn46rkil0>
* **Next Meeting**
  + We will be reflecting on the year & setting priorities for the upcoming semester!

Action Items:

* Review revised version of Campus Administrative Manual Waste Minimization Policy so that we can submit to iWG (**by 4/28)**
* Fill out [when2meet](https://www.when2meet.com/?15357620-AWYtq) to schedule next meeting