**Engagement Sustainability Working Advisory Team**

Date: April 15, 2022

Time: 3-4pm

*Attendees: Ann Witmer (co-chair), Alexa Smith (student clerk), Kathy Adams (staff), Shibu Kar (co-chair), Morgan White, Meredith Moore*

*Absentees: Sammy Yoo (staff), Kavya Mula (student), Jie Hu (faculty), Keilin Jahnke (faculty), Maiah Caise (student), Sonali Kumar (student), Colleen Kling (staff) Dave Guth (staff)*

Agenda:

1. **Administrative**
	1. Who is interested in being on the committee next year?
	2. Feedback Form coming soon!
2. **Review iSEE Jobs Portal Recommendation**
	1. <https://uofi.app.box.com/integrations/officeonline/openOfficeOnline?fileId=920378384209&sharedAccessCode=>
3. **iCAP Portal Recommendation**
	1. <https://uofi.app.box.com/file/920376258542>
	2. Analytics Findings
	3. Next steps...
4. **Other Recommendation Updates**
	1. Committee 3: Social Media Marketing Course
		1. Ann, Kathy, Sonali
		2. Updates on Professor Outreach
	2. Committee 2: Sustainability Champions Committee
		1. Sammy, Kavya, Kathy
		2. Update on Grainger stakeholder outreach
		3. Create list of stakeholders for ACES, LAS and Gies

Meeting Notes:

1. **Review Advertising Department Recommendation**
	1. Ann had a meeting with Prof. Meron, who was very enthusiastic about this idea
	2. He intends to integrate a campus sustainability project next semester and believes that a formal top-down recommendation would be helpful to drive this initiative forward
	3. Recommendation: <https://uofi.app.box.com/integrations/officeonline/openOfficeOnline?fileId=910587114077&sharedAccessCode=>
	4. *Next steps:*
		1. *Invite Professor Meron to next meeting*
2. **Review iSEE Jobs Portal Recommendation**
	1. <https://uofi.app.box.com/integrations/officeonline/openOfficeOnline?fileId=920378384209&sharedAccessCode=>
	2. As it turns out, there is already a jobs section on the iSEE Website: <https://sustainability.illinois.edu/actionsinitiatives/volunteer/>
	3. Options for increasing visibility of sustainability-related jobs on campus:
		1. Integrate a Sustainability Feature into University-wide [Virtual Job Board](https://secure.osfa.illinois.edu/vjb/employer/newjob.aspx)
		2. Enhance advertising and outreach for current iSEE Job Board
	4. In either case, it is important to consider what is considered a “sustainability” job
		1. Potentially utilizing [Jobs Certification](https://icap.sustainability.illinois.edu/project-update/sustainability-and-green-job-certifications) Resource created by the Resilience iCAP Team for Community “Green Jobs”
	5. Job Portal could be similar to the Chicago Environmental Network: <https://www.chicagoenvironment.org/jobintern/index.cfm?PageNum=2&#rec>
	6. *Next steps*
		1. *Hash out route forward at upcoming meeting*
3. **iCAP Portal Recommendation**
	1. Tabled until next meeting
4. **Other Recommendation Updates**
	1. Committee 2: Sustainability Champions Committee
		1. Sammy, Kavya, Kathy
		2. Update on Grainger stakeholder outreach
		3. Create list of stakeholders for ACES, LAS and Gies

Action Items:

* Ponder alternatives for Job Portal Recommendation (research other universities?)
* Continue to work on Sustainability Champions Committee Planning