



iCAP Energy Team
September Meeting Agenda Minutes
9/2/2022 2:00 P.M. – 3:00 P.M.

Zoom

- Introduction
 - Name
 - Major/Department
 - Energy topic you are excited about
- Member Expectations
 - Be Present
 - Join meetings with cameras on and pay attention to discussion
 - Contribute to discussions and foster a supportive atmosphere
 - Be timely
 - Read and provide responses to emails within 48 hours of receiving them
 - Arrive on time to meetings
- Chair introduction (Aman Mehta)
 - Martha Kubach selected as Vice-Chairman
- Review of charge letter (Tyler Swanson)
 - Need to review status of projects on the energy theme page and implementation status of previously submitted recommendations.
 - Will soon be receiving a list of key priorities from iSEE
 - Engage peers in campus sustainability efforts (Come to Illini Lights Out!)
 - Submit formal recommendations to meet the iCAP objectives
 - Prepare PowerPoint slides outlining exciting initiatives and projects to be presented at the Campus Sustainability Celebration in October
- Goal Setting/Project Organizing (Tyler & Aman)
 - Aman & Martha will work on the powerpoint slides for the campus sustainability celebration



- Martha will review submitted recommendations to determine the status, additional team members are encouraged to assist
 - All team members must review the energy theme page for stalled projects and notify me via a google form sent in the follow up email of projects that have stalled.
 - Tyler will set up a Teams Page for the group to collaborate on in between meetings.
- New business
 - Adjournment