

Student Sustainability Leadership Council Bylaws (2022-2023)

These bylaws pertain to the Student Sustainability Leadership Council (SSLC) at the University of Illinois at Urbana-Champaign (UIUC).

Article 0 – Mission

SSLC is a hub to facilitate collaboration & communication between student groups, administration, and community members; spearhead and assist educational programming; advocate for students' campus sustainability goals. This role includes the following duties:

- Provide educational programming
- Act as a centralizing entity between sustainability-oriented groups on campus, campus administration, and the community
- Coordinate and promote campus sustainability efforts
- Advocate for students' campus sustainability concerns

Article 1 – Council Structure

1. SSLC is composed of the following:

- Representatives from sustainability-oriented RSOs, campus administration, and community organizations. Henceforth, “sustainability-oriented” refers to any organization that values sustainability and hosts events or campaigns to support sustainability initiatives on campus and in the surrounding community.
- Sustainability, Energy, and Environment Fellowship Program (SEEF) Senior Instructor/Advisor (currently Eric Green)

- Institute for Sustainability, Energy, and Environment (iSEE) Sustainability Programs Manager (currently Meredith Moore)
- Assistant Director for Student Sustainability
- Executive Board comprised of two to four co-presidents

Article 2 – General Membership Definition Requirements

2.1 SSLC general membership is comprised of constituent organizations which appoint a representative at their discretion to attend monthly general meetings and provide insight into the activities and intentions of their respective organizations.

2.2 Qualifications for a constituent organization are as follows:

1. MUST participate in campus and/or regional sustainability efforts.
2. MUST nominate a representative to attend SSLC monthly general meetings.
 - a. Representatives must communicate their organization's goals and status during each general meeting.
 - b. One excused absence per member organization may be granted on a semesterly basis. Extenuating circumstances that may prevent the member organization from attending the general meetings must be communicated to the SSLC. More than one unexcused absence may result in an organization's removal from the SSLC at the discretion of the board via a majority vote. Removed organizations will not be allowed to participate in SSLC-hosted events including Green Quad Day.

2.3 Representatives are discouraged from attending a general meeting on behalf of more than one constituent organization.

2.4 The executive board of SSLC reserves and holds final say on all matters relating to the membership status of constituent organizations, regardless of the above qualifications.

Article 3 – Council Responsibilities

3.1 Duties of the council:

1. Conduct all board and general membership meetings, set the meeting agendas, manage SSLC correspondence, work with campus administrators,, and carry out other duties necessary to fulfill the function of SSLC.
2. Serve as a representative at entities including but not limited to: the iCAP Working Group, Sustainability Council, Sustainability Sub Council, etc.
3. Spearhead the organization of sustainability programming on campus, including but not limited to Campus Sustainability Month and Earth Month events.
4. Maintain all SSLC resources (social media, calendar, listserv, Discord, contact list) with up-to-date information.

3.2 Monthly general membership meetings

1. Host a collective meeting once a month with all student group representatives.
2. Provide updates on the ongoing projects of SSLC and student groups.
3. Receive feedback on students' hopes for campus sustainability and provide updates on campus sustainability efforts.

3.3 Campus-wide events

- These events are designed to help students learn about sustainability efforts on campus and how they can get involved.

- The Council will decide which events they host every year, but typical/recommended events are listed below.

3.3.1 Green Quad Day

1. Host Quad Day specific to sustainability and environmental-related groups.
2. Host one during October (Campus Sustainability Month) and one during April (Earth Month).

3.3.2 Tuesday Talks

1. Host a series of talks during Campus Sustainability Month and Earth Month. Typically discussions will occur every Tuesday of the respective month.
2. Tuesday Talks are typically held in collaboration with Bevier Cafe. The executive board should initiate a meeting with the manager of Bevier (currently Carter Phillips) at the beginning of each Fall Semester.
3. The executive board should contact potential speakers to present information on a sustainability-oriented topic. There should be at least one speaker per Tuesday Talk.

3.3.3 Sustainability Research Symposium

1. Host a research symposium during Campus Sustainability Month.
2. Invite undergraduate students, graduate students, faculty & staff, and SSC projects to present their sustainability-related research.

3.3.3 Sustainability Grammy's

1. Host a celebration event for sustainability-oriented student groups during Earth Month.
2. Work in partnership with iSEE to host event and select winners for awards.

3. Awards will be presented to student organizations that have shown exemplary engagement with campus or community sustainability efforts.

- a. Event organizers will be responsible for selecting award winners.

3.4 University Administration Meetings

1. One co-president will represent the SSLC at appropriate meetings with the university administration. The chosen representative will duly communicate the student perspective on campus issues, as ascertained by member perspectives at monthly meetings.

3.5 Contact/Listserv/Social Media Channels

1. The co-presidents will regularly contact constituents via email and social media channels (Instagram, Slack, etc.), keeping them up to date on meeting dates and times, events that constituents are holding, etc. Additionally, the co-presidents should add new contacts to the SSLC email listserv and social media channels as needed.

3.6 Calendar

1. Council members should keep the SSLC calendar up to date on the iCAP portal. This will allow constituents to easily access and be aware of meeting dates and times.

3.7 Illinois Climate Action Plan (iCAP) Portal

1. Council members will upload agenda and notes from SSLC general membership meetings to the iCAP portal.
2. Council members will provide documentation of semesterly goals and updates at the beginning and end of each semester respectively. These documents will also be uploaded to the portal.

Article 4 – Operational Procedures

4.1 Elections

1. Co-presidents are nominated for their positions via self-nomination and given the opportunity to discuss why the council should select them for this position.
2. Elections will occur towards the end of the spring semester each academic year, typically, in April.
3. Current co-presidents will review all incoming co-president candidates and vote on whom they wish to fill the positions.
4. Incoming co-president candidates will be selected via a majority vote.

Article 5 – Bylaw revision process

5.1 SSLC shall have sole authority to alter, amend, or appeal the Bylaws or adopt new Bylaws by a majority vote of the executive board, provided that the Bylaws shall at no time incorporate any provision inconsistent with the rules and regulations of UIUC or any applicable governmental law.

- a. All revisions to the Bylaws shall be monitored and tracked for future review.
- b. Bylaws should be re-approved on an annual basis. The reapproval must take place by the second monthly full meeting of each fall semester.
- c. Advisors will review bylaws, providing recommendations as necessary.
- d. If constituents have any concerns regarding the bylaws, they can consult the SSLC.