



## Champaign-Urbana Bike Month 2023

### *Planning Team Meeting #4*

DATE: Wednesday, September 6, 2023

TIME: 3:00 p.m.

PLACE: Zoom – <https://ccrpc.zoom.us/j/84217037886?pwd=Ny90bHUrT1BWK1dWRUdvNHJxaXREdz09>

#### AGENDA

##### 1. Welcome

##### 2. Updates

- a. Registration – Gabe
  - i. 150 as of Tuesday 9/5 at Noon
- b. Promotion
  - i. Facebook Welcome Station Spotlight – Gabe
  - ii. Yard Signs – Jeff
  - iii. Press Release – Gabe
  - iv. Any other methods for this year?
- c. Stations
  - i. T-shirts – Jeff
  - ii. Talking Points – Gabe
  - iii. Volunteer Instructions – Gabe
  - iv. Station & Overall Photography Contacts – Gabe
  - v. BTWD Sorting Party, **Tuesday, September 12**, 2-5 pm, 1207 E. University Ave., Urbana
- d. Light the Night – Sarthak

##### 3. Announcements

*Next Meeting: Wednesday, September 20, 2023, 3:00 pm, Zoom*