

Education iCAP Team November Meeting Agenda + Notes

Meeting notes are blue; action items are highlighted

Thursday, November 2nd

1:00- 2:00 PM; Teams Meeting

Attendees: Anna Mehl, Katie Jaszczurowski, Nikki Yearsley Mercer, Eric Green, Kate Abney, Grace Smith, Megan Hanebuth

Absentees: Gretchen Forman, Luis Rodriguez, Anna-Marie Marshall

1) Green Career Fair discussion

- a. Eric and Nikki are working through the specifics of the Green Career Fair/Forum
- b. It was noted that the advertising phase of the fair has been initiated, as well as the integration of the event onto Handshake
- c. Email outreach to employers will happen this November, and by early December we want a finalized list of roughly 20 companies that will attend
 - i. Primarily internship motivated
- d. We are hoping for a turnout of about 150 students
- e. The name is still under discussion (fair or forum) – has to do with the size of the event

2) Update on Sustainability in Study Abroad from Eric

- a. Study abroad working group is planning to meet next Tuesday
 - i. The iCAP Education Team will get an update from this meeting in our December monthly meeting
- b. During our meeting, a run-down was given on this recommendation
 - i. It is important to think about local impact in the places students are studying abroad

3) Presentation of amended Gies College of Business Sustainability content – feedback and approval from members

- a. Eric has made the recommendation more specific to courses rather than the whole Gies College of Business
- b. Next steps – a comment and signature on the recommendation from each member of the iCAP Education Team
 - i. Megan will send around word document to be commented on and signed

4) Review of Sustainability Internship Coordinator report

- a. Eric provided a run-down of the Sustainability Internship Coordinator report
 - i. Hiring a full-time position
- b. At the moment, the recommendation is stalled
- c. This is a topic of interest for our December meeting
- d. Documents around the Sustainability Internship Coordinator recommendation can be found in Box under the Sustainability Internship folder