



**CITY OF URBANA  
BICYCLE AND PEDESTRIAN ADVISORY  
COMMISSION MEETING**

---

**DATE:** Tuesday, May 16, 2023  
**TIME:** 7:00 PM  
**PLACE:** City Council Chambers, 400 South Vine Street, Urbana, IL 61801

---

**MINUTES**

**Members Present:** Annie Adams, Bill Brown, Bruce Michelson, Yousaf Shah, Nancy Westcott, Susan Jones, Daniel Saphiere, Sarthak Prasad, Audrey Ishii, John Zeman

**Others Present:** Allison Gwinup

**Members Absent:** Kara Dudek

**A. Call to Order and Roll Call**

Bill Brown called the meeting to order at 7:01 pm. Roll call was taken. A Quorum of Members was present.

**B. Changes to the Agenda**

none

**C. Approval of Minutes of Previous Meeting**

**1. February 2023 Meeting Minutes**

Susan Jones motioned to approve the minutes, Bruce Michelson seconded. Motion approved with a unanimous voice vote.

**2. March 2023 Meeting Minutes**

Susan Jones motioned to approve the minutes, Bruce Michelson seconded. Motion approved with a unanimous voice vote.

**D. Public Input**

Allison Gwinup with Champaign County Regional Planning Commission spoke about the Long Range Transportation Plan (LRTP). This is required by the Federal government every five years. LRTP is in the public outreach portion of the process. Allison has a survey and online map that she can share.

**E. Unfinished Business**

**1. Resolution Recommending that Urbana Apply for a Safe Streets for All Planning Grant – Audrey Ishii**

Audrey showed a presentation on Demonstration Projects for the SS4A grant. There was a discussion about needing to make a choice between two parts of the grant. Verification needs to be done regarding if overlapping jurisdictions (CCRPC & City of Urbana) can both apply for the grant.

Susan Jones motioned to approve the resolution, Bruce Michelson seconded. Motion approved with a majority voice vote. John Zeman opposed.

## **F. Reports of City Officials and Staff and Reports of Committees**

- a. John said that up to three positions have been advertised for Civil Engineers in Public Works.
- b. John said that the Capital Improvement Plan draft will be presented to City Council on May 22, 2023.
- c. John said that the kickoff meeting with IDOT about two ITEP projects is on May 18, 2023.
- d. The following BPAC members' terms are up in June:
  - (1) Annie Adams (she is up for re-appointment at an upcoming City Council meeting)
  - (2) Bill Brown
  - (3) Kara Dudek
  - (4) Yousaf Shah
  - (5) John Zeman

## **G. New Business**

### **1. Bike Month 2023**

May is Bike Month. Some events are the Ride of Silence on May 17<sup>th</sup>, a Bike Rodeo in Savoy on May 20<sup>th</sup>, and a Smart Cycling Class is taking place on May 27<sup>th</sup>.  
The awards for Bicycle Friendly Community will be awarded soon.

### **2. Remembering Linda Lorenz – Bruce Michelson**

Linda was a former member of the Citizens Advisory Committee on Bicycle Programs (now BPAC) that passed away this spring. Bruce said that Linda was dedicated to her causes and her heart was always in the right place. One of her big accomplishments was being a big part of 430 grates being replaced with the help of her maps, which has increased the safety of bicyclists.

## **H. Announcements**

- a. The June 2023 BPAC meeting will be at the Library.
- b. During the bike census on April 26<sup>th</sup>, about 3,000 bikes were counted over 75% of the campus.
- c. Annie has spoken with some City staff regarding the Sage Trail.

## **I. Future Topics**

- a. Revisit BPAC goals that were set last year and update them.

## **J. Adjournment**

The meeting adjourned at 8:26 p.m.