

iCAP Transportation Team
February Meeting Minutes
2/7/2023 9:00 A.M. – 10:00 A.M.

Teams

Action Items

- Olivia- outline report on DESMAN proposal, share with students to write and edit
- Sebastian - meet with Sarthak in the next two weeks to discuss parking data analysis
- Ria- send out call to students for data analysis support
- Erin- talk with team to decide how to best administer the EV survey
- Sarthak and Erin- participate in future discussions around Ria's EV survey
- **All-** review objectives and implementation locations of 2024 campus bike plan, share suggestions for other infrastructure improvements, signage, or bike shelter locations

Meeting Minutes

- Introductions
 - Sarthak Prasad
 - Olivia Messerges
 - Mitchell Bryant
 - Sebastian Vega
 - Charles Okoli
 - Erin Kristovich
 - John Rubins
- Review priority areas and goals for the spring semester
 - Review the EV Task Force Report and associated comments to advance implementation
 - Create a report of the group's comments and concerns surrounding the [EV Proposal by DESMAN Group](#)
 - Olivia will start report and look for student help in writing and editing
 - Assist with development of 2024 Campus Bike Plan
 - Review objectives and implementation locations, suggestions for other locations, signage, and bike shelter locations

- Commuter program
 - Brainstorm how we can get commuters to relinquish their parking pass
- Sustainable fleet replacement plans
 - Working with departments across campus to assign a fleet administrator
- Erin shared [compiled data on 2018-2023 parking permits](#)
 - Data highlights the number of permits purchased per fiscal year, permits per lot per fiscal year, and EV chargers
 - Sarthak encouraged students to apply for a job to analyze this data and help with the report
 - Meeting with Sebastian in the next two weeks
 - Ria- send out call to her students
- Discussion of EV survey
 - Ria shared survey questions that her students have been developed
 - Questions include demographics, EV ownership, charging infrastructure awareness, charging patterns, and exposure to EVs
 - Sarthak and Erin interested in participating in future discussions around this survey
 - Debate of sending survey campuswide or parking permit holders, and if to permit holders, how to send without burdening them
 - Erin- talk with team to best administer the survey
- Campus bike plan discussion
 - If you have a proposed project that is not currently on the list, share it with Sarthak and Olivia
 - This includes signage, either on the pavement or physical signs
 - Bike shelter locations, approved locations, but no finding – SSC recognizes the utility, but costs are too high