



Champaign County Bike Month 2024

Planning Team Meeting #3

DATE: Friday, July 26, 2024

TIME: 11:00 a.m.

PLACE: Zoom – <https://ccrpc.zoom.us/j/84783633894?pwd=vC1IR6Ous3rKfMOIECHuDsapqOLLJL.1>

AGENDA

1. **Bike to Work Day updates & discussion (Wednesday, September 18)**
 - a. Roles & Responsibilities and Weekly Task List
 - i. Google Calendar to Website connection
 - b. T-shirt design: MTD!
 - c. Sponsorship
 - i. Interest from Forage Kitchen
 - ii. We need an entity to receive sponsor funds
 - d. Donation Purpose: will there be one this year?
2. **Light the Night updates & discussion (Thursday, September 19)**
 - a. Jeff of CCB is planning to transport the lights from Planet Bike in Madison to Champaign-Urbana.
 - i. Regarding the size of the boxes, he says to “tape a 24” x 36” rectangle on the ground and imagine a stack of boxes 6-7’ high.”
 - b. Lights will be stored at UIUC F&S and/or MTD.
 - i. Sarthak, Cynthia, or Abby will need to coordinate with Jeff on box delivery.
3. **Announcements**

Next Meeting: Friday, August 9, 2024, 11:00 am, Zoom