



Champaign County Bike Month 2024

Planning Team Meeting #5

DATE: Friday, August 23, 2024

TIME: 11:00 a.m.

PLACE: Zoom – <https://ccrpc.zoom.us/j/84783633894?pwd=vC1IR6Ous3rKfMOIECHuDsapqOLLJL.1>

AGENDA

1. **Bike to Work Day (BTWD) updates & discussion (Wednesday, September 18)**
 - a. T-shirt draft design discussion – comments will be sent back to Abby after the meeting.
 - b. Registration is open at cuBikeMonth.org! Please keep promoting registration, for folks to register. Gabe made initial contact with WCIA 3 about a live shot on BTWD.
 - c. Sponsorship is ongoing, but we are always looking for new partners and commitments for 2024 and 2025.
 - d. Next steps include registration updates to station managers, drafting messaging sheets and volunteer instructions, and installing lawn signs at welcome station sites.
2. **Light the Night updates & discussion (Thursday, September 19)**
 - a. Have the lights been delivered by CCB from Planet Bike to UIUC F&S?
 - b. Once the Volunteer form is live, we can post it on the Bike Month website.
 - c. Sarthak has submitted a work order to place tables, chairs, recycling and trash bins at each station. Marcus will bring a 5-gallon water cooler for Hallene Gateway volunteers to fill up their own water bottles.
3. **Announcements**
 - a. Cynthia has added a new ride to the calendar: Literary Bike & Book Ride, Sunday, September 15, 2-4 PM, Common Ground Food Co-Op

Next Meeting: Friday, September 6, 2024, 11:00 am, Zoom