



## **Champaign County Bike Month 2024**

### ***Planning Team Meeting #6***

**DATE:** Friday, September 6, 2024

**TIME:** 11:00 a.m.

**PLACE:** Zoom – <https://ccrpc.zoom.us/j/84783633894?pwd=vC1IR6Ous3rKfMOIECHuDsapqOLLJL.1>

#### AGENDA

1. **Bike to Work Day (BTWD) updates & discussion (Wednesday, September 18)**
  - a. Registration: 525 as of COB Thursday, all 16 stations represented
  - b. Ongoing Communication & Promotion: volunteers, station managers, public
    - i. Press release: Wednesday, September 11
  - c. Materials: Jeff wants to move event materials out of his house. The two options for agency storage are MTD and U of I F&S.
  - d. Sorting Parties at 1207 E. University Ave., Urbana
    - i. Monday, September 16, 2 PM onward: organize handouts for each station
    - ii. Tuesday, September 17, 2-6 PM: divide t-shirts, station manager pick ups
2. **Light the Night updates & discussion (Thursday, September 19)**
  - a. Updates from Sarthak
3. **Announcements**

*Sorting Parties: Monday & Tuesday, September 16-17, 2024, 2:00 pm, 1207 E. University Ave., Urbana*

*Final Meeting of the Year: Friday, September 20, 2024, 11:00 am (if we are not using the BTWD Rain Date)*