



Student Sustainability Committee Funding Award Letter



December 4th, 2023

Project: Accessible Gardening in Orchard Downs

Whitney Welsh,

The University of Illinois Urbana-Champaign Student Sustainability Committee (SSC) is pleased to inform you that your project has received approval from the Institute for Sustainability, Energy, and Environment (iSEE), and the Vice Chancellor for Student Affairs.

The Student Sustainability Committee is proud to award **\$17,500.00** in grant funding for **Accessible Gardening in Orchard Downs**.

In order to remain eligible for this award, you agree to the following conditions:

1. The project must be completed within two years of the funding awarded. A final report of all work completed, a full list of expenditures, and a detailed sustainability impact report must be provided to the SSC Advisor by **December 3rd, 2025**, or project completion.
2. Project status updates, and detailed account statements must be provided at the end of each semester until the project is completed.
3. The Primary Applicant will be the individual responsible for all official communication and the execution of this agreement.
4. The Project Unit Financial Contact must submit the prescribed FPI form for the assignment of a Chart, Fund, Organization, and Program code (CFOP) within four weeks of receipt of this letter. The CFOP established for this award shall strictly be used for the funds awarded to this proposal.
5. Any substantial modifications to the project must be submitted within a scope change form, including alterations to the budget, timeline, project lead, and project direction. A majority vote of the SSC must approve scope changes.
6. All projects are expected to follow university policies and procedures as well as any applicable local, state, and federal laws.
7. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.
8. Any press releases or educational/promotional materials involving the project must acknowledge SSC funding.
9. Any marketing, including but not limited to advertising, signs, and digital ads, involving the project or events surrounding this project must include SSC's logo and/or a statement of which fee funded the project. Projects must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.
10. The project is required to investigate and utilize sustainable sources of wood (e.g., locally sourced cedar and/or non-chemical-treated wood).

Project: Accessible Gardening in Orchard Downs

Funding Source: SCEF (303692)

Funding Requested: \$17,500.00

Funding Allocated: \$17,500.00

Primary Unit of the Project: University Housing - Family & Graduate Housing

Unit Financial Contact: Whitney Welsh

Project Description:

Family & Graduate Housing, a unit within University Housing, wants to provide a sustainable, ADA-accessible gardening opportunity for all students and their dependents living in the 1,100 university-owned apartments. Currently, there is no accessible gardening anywhere within the apartments. This project will create a space with raised garden beds, where all students will benefit, not just able-bodied students, to grow their own food, thus implementing a sustainable practice. Additionally, the project is required to investigate sustainable procurement options for timber.

Project Category:

Food & Waste

This proposal directly funds:

1. Raised Garden bed materials, (sustainable)
2. Metal fencing, decomposed crushed granite, and labor.
3. Installing water spigot and materials.

Fall 2023 Welsh Funding Award Letter

Final Audit Report

2023-12-19

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