



STUDENT SUSTAINABILITY COMMITTEE

**Funding Award and Acceptance Letter**

April 15, 2018

Project: Green Labs – Student Interns

Dear Mx. White:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), I would like to thank you for considering the funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus. SSC is pleased to inform you that we are recommending to the Institute for Sustainability, Energy, and Environment (iSEE) that your project **receives \$11,000 in grant funding**. This fully funds all items on your proposal.

In order to remain eligible for this award, you must agree to the following conditions:

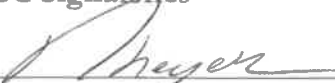
1. A final report of all work completed should be provided to the SSC Program Coordinator by May 31, 2020.
2. Project status updates and detailed account statements must be provided at the end of each semester, in the method requested, until the project is completed.
3. The CFOP provided for this award shall strictly be used for the money awarded in this proposal.
4. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC. These requests must be submitted in a formal letter to the Chair and Program Coordinator.
5. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.
6. A willingness to be an active member of the SSC community, such as mentoring student applicants, while your project is active.
7. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.
8. No SSC funding will go towards car rentals, transportation, or gasoline spending.
9. Any press releases or educational/promotional materials involving the project should acknowledge SSC funding.
10. Any signage involving the project or events surrounding this project should include SSC's logo and/or a statement of which fee funded the project. Projects must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.

If you agree to the terms and conditions for the funding, please sign on the designated line at the bottom of this letter. If you have any questions regarding these requirements please contact the Chair, Nick Heyek, at [nheyek2@illinois.edu](mailto:nheyek2@illinois.edu) or the SSC Coordinator, Cathy Liebowitz, at [cw11517@illinois.edu](mailto:cw11517@illinois.edu). You will be notified when the Institute for Sustainability, Energy, and Environment and Vice Chancellor for Student Affairs officially approves this project. Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.




STUDENT SUSTAINABILITY COMMITTEE

**SSC Signatories**

  
\_\_\_\_\_  
Nick Heyek, Chair  
Student Sustainability Committee

  
\_\_\_\_\_  
Olivia Yu, Treasurer  
Student Sustainability Committee

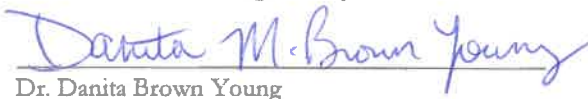
**Awardee Signatory**

 4-20-18  
\_\_\_\_\_  
Morgan White  
Applicant

**iSEE Signatory**

  
\_\_\_\_\_  
Dr. Evan DeLucia, Director  
Institute for Sustainability, Energy & Environment

**Student Affairs Signatory**

  
\_\_\_\_\_  
Dr. Danita Brown Young  
Division of Student Affairs



STUDENT SUSTAINABILITY COMMITTEE

## Project Information

**Project:** Green Labs – Student Interns

**Funding Source:** Sustainable Campus Environment Fee

**Funding Amount:** \$11,000

**Receiving Campus Unit:** Facilities & Services

**Unit Financial Contact:** Mike Alsip

**E-mail:** alsip@illinois.edu

### Project Description:

The Green Labs Pilot Program will be an interdepartmental collaboration led by a full-time visiting Green Labs Coordinator with guidance from a Steering Committee and assistance from student interns. Over the course of the three-year pilot, the Green Labs Coordinator will complete a detailed inventory of campus research labs as well as develop and track behavior change initiatives (like Shut the Sash, the Freezer Challenge, and a Certified Green Lab program). By working with campus stakeholders, the Green Labs Coordinator will recommend policies and procedures for the university to enhance the sustainability of campus labs.

SSC is supporting the student interns who will assist with the awareness building of the behavior change efforts, collection of lab inventory data, review the results, and help develop the policy recommendations and the final report at the end of the three-year pilot program. Not only will these student interns learn research and communication skills, but student researchers will also increase their awareness to sustainability issues in laboratory environments. The allocated funding will go towards student labor.

This proposal directly funds:

1. Student labor