



STUDENT SUSTAINABILITY COMMITTEE

Funding Award and Acceptance Letter

April 15, 2018

Project: Illini Lights Out Expansion

Dear Mx. Spagnola:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), I would like to thank you for considering the funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus. SSC is pleased to inform you that we are recommending to the Institute for Sustainability, Energy, and Environment (ISEE) that your project **receives \$10,000 in grant funding**.

In order to remain eligible for this award, you must agree to the following conditions:

1. A final report of all work completed should be provided to the SSC Program Coordinator by May 31, 2020.
2. Project status updates and detailed account statements must be provided at the end of each semester, in the method requested, until the project is completed.
3. The CFOP provided for this award shall strictly be used for the money awarded in this proposal.
4. No SSC funding shall be used for prizes. Light refreshments are acceptable.
5. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC. These requests must be submitted in a formal letter to the Chair and Program Coordinator.
6. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.
7. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.
8. Any press releases or educational/promotional materials involving the project should acknowledge SSC funding.
9. Any signage involving the project or events surrounding this project should include SSC's logo and/or a statement of which fee funded the project. Projects must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.

If you agree to the terms and conditions for the funding, please sign on the designated line at the bottom of this letter. If you have any questions regarding these requirements please contact the Chair, Nick Heyek, at nheyek2@illinois.edu or the SSC Coordinator, Cathy Liebowitz, at cwl1517@illinois.edu. You will be notified when the Institute for Sustainability, Energy, and Environment and Vice Chancellor for Student Affairs officially approves this project. Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.



STUDENT SUSTAINABILITY COMMITTEE

SSC Signatories

Nick Heyek, Chair
Student Sustainability Committee

Olivia Yu, Treasurer
Student Sustainability Committee

Awardee Signatory

Vincenzo Spagnola
Applicant

iSEE Signatory

Dr. Evan DeLucia, Director
Institute for Sustainability, Energy & Environment

Student Affairs Signatory

Dr. Danita Brown Young
Division of Student Affairs



STUDENT SUSTAINABILITY COMMITTEE

Project Information

Project: Illini Lights Out Expansion

Funding Source: Sustainable Campus Environment Fee

Funding Amount: \$10,000

Receiving Campus Unit: Institute for Sustainability, Energy, & Environment

Unit Financial Contact: Micah Kenfield

E-mail: kenfield@illinois.edu

Project Description:

This student-led initiative, Illini Lights Out, was phenomenally successful in Fall 2017, and seeks to expand for Fall 2018. In an Illini Lights Out event, pairs or small teams of volunteer students audit assigned buildings and turn off non-essential lights in classrooms/hallways/bathrooms not in use. Volunteers meet at a designated location to sign in, review safety protocols and receive their tally sheets. Students use these sheets to indicate any empty rooms where they turned off lights, empty rooms where lights were on but they could not get inside, and the number of bulbs and fixtures in these rooms. After the audit is complete, students return all forms to designated staff and are then eligible for a complimentary snack in exchange for their assistance. The event strives to reduce energy and inspire students to make small sustainable behavioral changes in their routines. The allocated funding will go towards event supplies and outreach materials.

This proposal directly funds:

1. Highly visible safety wear
2. Outreach materials
3. Event supplies, including light refreshments and clipboards