



Student Sustainability Committee Funding Award Letter



October 10, 2024

Project: **Sustainable Food Event**

Dear Ben English,

The University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC) is pleased to inform you that your project has received approval from the Institute for Sustainability, Energy, and Environment (iSEE), and the Vice Chancellor for Student Affairs.

The Student Sustainability Committee is proud to award **\$1,055.47** in grant funding for **Sustainable Food Event**.

In order to remain eligible for this award, you agree to the following conditions:

1. This award is active for a period of **two (2) years** from the date of this award letter (**October 10, 2026**) or as otherwise indicated in this award letter. The Project Lead is responsible for all official communication and the execution of this agreement. It is expected that this Funding Award Letter will be authorized expeditiously and that the project will be completed within these two (2) years.
2. The project's Financial Contact must submit the prescribed Banner Fund, Program, Index (FPI) Code Request Form to the University Accounting and Financial Reporting (UAFR) for the assignment of a Chart, Fund, Organization, and Program code (CFOP) **within four weeks** of receipt of this letter. The CFOP established for this award shall strictly be used to award the funds for this proposal and SSC-approved project-related transactions. All institutional accounting rules are applicable, including deficits being prohibited for SSC award-related CFOPs.
3. A progress report and a detailed list of expenditures must be provided by the end of each semester during which the award is active. The link to the on-line **SSC Semester Progress Report** can be found on our website. All progress reports will be available to the public via the SSC's Illinois Climate Action Plan (iCAP) project portal.
4. A final report of all work completed, a full list of expenditures, and a detailed sustainability impact report must be provided to the SSC by **October 10, 2026** or by project completion, whichever comes first. The link to the on-line **SSC Final Project Report** can be found on our website. The SSC reserves the right to rescind all remaining funds after project is completed or after project is expired, whichever comes first. The final project report will be available to the public via the SSC's Illinois Climate Action Plan (iCAP) project portal.
5. Any substantial modifications to the project, including alterations to the project budget, timeline, and/or direction, must be submitted via a scope change application form at least **two (2) months** before the project's expiration date. A majority vote is required to approve scope changes. The link to the on-line **SSC Scope Change Application** can be found on the SSC website.
6. Should there be a need for a change to the Project Lead or other project team members including the Faculty/Staff Advisor and/or the Project's Financial Contact, a contact information change request

form must be submitted. The link to the on-line **SSC Contact Information Change Request Form** can be found on our website.

7. Equipment purchased with SSC funds is considered property of the university. The sponsoring department is responsible for all equipment purchased with SSC funds. Equipment should be inventoried according to institutional procedures and should be returned to the department, as applicable, when not in use by the project team.
8. Marketing or educational/promotional material including but not limited to advertising, signs, digital ads, press releases, or other media involving the project or events related to this project must include SSC's logo and/or a statement of which fee funded the project. The project team must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.
9. The project is required to abide by all applicable institutional policies and procedures as well as applicable local, state, and federal laws.
10. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.

Project: Sustainable Food Event

Funding Source: SCEF (303692)

Funding Requested: \$1,055.47

Funding Allocated: \$1,055.47

Primary Unit of the Project: iSEE

Unit Financial Contact and Email: Eric Green, ewgreen@illinois.edu

Project Description:

The project is focused on giving students an understanding of sustainable agriculture and what that could look like as a career. To do this we will bring in at least three speakers who will discuss their career in sustainable agriculture. One confirmed speaker is Matt Turino who is a manager for the SSF. The second confirmed speaker is Jeff Hake who is a director for Central Illinois FarmFED Co-op and also president of Central Illinois Young Farmers. We hope that by bringing people together and listening to these speakers, they can better understand how to bridge the gap between agriculture and sustainability. We will also be providing food which is not only an incentive for people to attend the meeting but is also a physical example of sustainable agriculture. Our caterer, Piato's, uses local produce and also donates some of their proceeds back into the community. In short, we want this event to bring people of all aspects together to hear how we can turn a stereotypical non-sustainable practice, into one that works for all communities and the environment.

Project Category: Food & Waste

This proposal directly funds:

1. Red Herring Room Reservation
2. Piato's catering

Funding Approval

Student Sustainability Committee, Chairperson

Claire Keating

Name

Claire Keating

Signature

10/10/2024

Date

Institute for Sustainability, Energy and Environment, Director

Jennifer Fraterrigo

Name

Jennifer Fraterrigo

Signature

10/11/2024

Date

Vice Chancellor for Student Affairs

Danita Brown Young

Name

Danita Brown Young

Signature

10/11/2024

Date

Funding Acknowledgement

By signing below, I agree to the terms and conditions for this award. If you have any questions regarding these requirements, please contact the Student Sustainability Committee Advisor at ssc-advisor@illinois.edu.

Award Recipient

Ben English

Name

Ben English

Signature

10/15/2024

Date

Project Advisor Signature (Student-Led Projects Only)

Eric Green

Name

Eric Green

Signature

10/16/2024

Date








FALL 2024_SSC FUNDING AWARD_SUSTAINABLE FOOD EVENT_B ENGLISH
















Final Audit Report

2024-10-16

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