



## SSC Budget and Timeline Form - Semester Project Report

The **SSC Budget and Timeline Form - Semester Project Report** must be completed and submitted every semester regardless of the original application type. This form requires a list of updated project timelines and milestones and a detailed list of expenditures by category since the last submitted Semester Progress Report.

If you have questions, please email the SSC at [Sustainability-Committee@illinois.edu](mailto:Sustainability-Committee@illinois.edu).

### GENERAL PROJECT INFORMATION

**Project Title:** Native American House (NAH) Water Dispenser

**Original Award Date (or Semester/Year)\*:**

Fall/2024

(<\*Awards are valid for 2 years from award date unless there is an approved Scope Change on file.)

**Total Amount of Award (Including Any Budget Increases Associated with Approved Scope Changes):**

\$ 6,296.50

**Total Expenses This Period\*\*:**

\$5,236.03

(<\*\*This field autopopulates based on your expense entries below. Do not edit.

**Remaining Unspent Funds in Award\*\*\*:**

\$ 1,060.47

(<\*\*\*NOTE: The SSC will rescind remaining funds from completed and expired awards.

**Expected Date of Project Completion:**

Fall 2025

**Date of This Application Submission:**

5/14/2025

## SCOPE & SCHEDULE

Referencing the project's original tasks and schedule (or revised tasks and/or schedule via approved Scope Change), detail the progress you have made on the project since your last semester report. Include start and end dates and % complete). Include the required semester project reports and the required final project report. Be as detailed as possible so that the SSC can fully evaluate the progress of this project. Insert additional rows if necessary.

Task	Start Date	End Date (or estimated)	% Complete
<b>Water Dispenser</b>			
Purchase of Brio Water Dispenser from iBuy	11/1/2024	11/1/2024	100%
Water line installation at NAH (Facilities and Services [F+S])	11/1/2024	11/14/2024	100%
Delivery and set-up of Brio Water Dispenser	11/12/2024	11/16/2024	100%
Place SSC sticker logo on Water Dispenser	11/15/2024	11/15/2024	100%
Order and receive water dispenser filters (1 year supply replacement)	8/20/2025	9/30/2025	0%
<b>Water Bottles and Bento Boxes</b>			
Purchase and Delivery of Water Bottles	11/1/2024	11/21/2024	100%
Bento Box NAH Logo Design + Marketing/Communication Approval	11/1/2024	11/18/2024	100%
Purchase and delivery to NAH of bento boxes with NAH logo	11/18/2024	12/12/2024	100%
Place SSC stickers on water bottles + Bento Boxes	12/12/2024	12/12/2024	100%
Dinner On Us (NAH program) give away evening of water bottles and bento boxes	1/28/2025	1/28/2025	100%
<b>SSC Stickers (For placement on water bottles, bento boxes, and water dispenser)</b>			
Request logo or sticker design from SSC	10/16/2024	10/21/2024	100%
If needed: Design sticker with SSC logo included + SSC Approval	10/21/2024	10/30/2024	100%
Send sticker to print at Sticker Mule	10/31/2024	11/15/2024	100%
Receive stickers from Sticker Mule	11/15/2024	11/15/2024	100%
<b>Reports</b>			
End of semester report	12/9/2024	12/12/2024	100%
Final Project Report	8/20/2025	9/30/2025	0%

## EXPENSES

List all expenditures from this award made since the last submitted semester project report. You can combine recurring similar expenses into one summed entry. Note that your expenses should reflect those that were approved in the original budget (or approved Scope Change). Insert additional rows if necessary.

<b>Equipment &amp; Construction Costs</b>		
Item	Quantity	Total Spent
Brio 4 Filter RO Water Dispenser (includes stand)	1	\$3,012.72
Brio Water Filter Kit (4 filters in kit, 1-year provision of filtration)	1	\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
<b>Equipment &amp; Construction Costs Subtotal</b>		<b>\$3,012.72</b>

