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Respondent

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David Eby

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Time to complete

1. Date of this semester progress report submission *

December 16, 2024

2. Name of project exactly as it was listed in your award letter *

Native American House (NAH) Water Dispenser

3. Date of original award letter *

October 25, 2024

4. Date of expiration listed on award letter (or on scope change approval if more recent) *

12/5/2026

5. Date of forecasted project completion *

3

6. Have you submitted one or more semester progress reports previously? *

☐ YES☒ NO

7. Describe, in detail, what has been completed on the project since the last semester progress report (or since the project commenced if you have not yet submitted a semester progress report)? *

The project began with a total award allocation of \$6,296.50, of which \$2,820 has been utilized during this reporting period, leaving a remaining balance of \$3,476.50. Accomplishments include the procurement of the 4-stage Brio water dispenser through iBuy, with the purchase finalized on November 25, 2024. Preparations are underway for installation of the water dispenser, with the water line installation at the Native American House scheduled to be completed by Facilities and Services (F+S). Delivery of the Brio water dispenser is planned for December 18, 2024 to F+S. Currently we are awaiting delivery from F+S. It could be possible that they do not have it received by 12/18, of which would result in installation at the beginning of the spring semester. The progress is processing. I have designed the stickers to place on the water dispenser and the water bottles + Bento boxes. These designs are attached. Purchase and delivery of water bottles and bento boxes will begin in the new year.

8. Describe, in detail, the project's challenges/obstacles since your last semester progress report (or since the project commenced if you have not yet submitted a semester progress report)? *

The only challenge has been an unexpected increase in the price of the water dispenser. The initial cost provided in the quote from Facilities and Services (F+S) was lower than the final purchase price. In the proposal, additional funds were requested as part of the initial F+S quote to account for potential increases in both the cost of the water dispenser and the labor required for its installation. This ensured that the project could accommodate the price adjustment without affecting the budget. While the price increase did present a challenge, the foresight to include a financial cushion within the proposal has allowed the project to progress.

9. Describe, in detail, the project's successes since your last semester progress report (or since the project commenced if you have not yet submitted a semester progress report)? *

The main success is the purchase of the Brio water dispenser, which is one of the main focal points of this project. This purchase represents a major milestone since all it will take is the receiving and installation of the dispenser in order to have single plastic-free drinking water available at NAH. The other success is the completion of the designs of the stickers.

10. Complete and upload the semester financial documentation for your project. You should reflect all expenditures since your last semester project report. We strongly suggest that you also upload supporting financial documentation from Banner for your award CFOP. NOTE: When your project is completed and/or expired (whichever comes first), any remaining project funds will be transferred back to the SSC.

<https://studentengagement.illinois.edu/sites/default/files/2024-09/SSC-Budget-Timeline-SEMESTER-PROGRESS-REPORT-template.xlsx> SSC-Budget-Timeline-SEMESTER-PROGRESS-REPORT - David Eby.xlsx

11. Upload project marketing and/or media not previously submitted in semester progress reports. *

NOTE: Project marketing and/or media must include SSC's logo and/or a statement of which fee funded the project.

 [Water Dispenser_David Eby.png](#)

 [Illinois Green Fund Logo-2_David Eby.png](#)

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