



SSC Budget and Timeline Form - Semester Project Report

The **SSC Budget and Timeline Form - Semester Project Report** must be completed and submitted every semester regardless of the original application type. This form requires a list of updated project timelines and milestones and a detailed list of expenditures by category since the last submitted Semester Progress Report.

If you have questions, please email the SSC at Sustainability-Committee@illinois.edu.

GENERAL PROJECT INFORMATION

Project Title: Sustainable Transportation Interns

Original Award Date (or Semester/Year)*: 11/21/2024 (<*Awards are valid for 2 years from award date unless there is an approved Scope Change on

Total Amount of Award (Including Any Budget Increases Associated with Approved Scope Changes): \$ 27,900.00

Total Expenses This Period:** \$4,764.20 (<**This field autopopulates based on your expense entries below. Do not edit.

Remaining Unspent Funds in Award*:** (<***NOTE: The SSC will rescind remaining funds from completed and expired awards.

Expected Date of Project Completion: 11/21/2026

Date of This Application Submission: 5/16/2025

SCOPE & SCHEDULE

Referencing the project's original tasks and schedule (or revised tasks and/or schedule via approved Scope Change), detail the progress you have made on the project since your last semester report. Include start and end dates and % complete). Include the required semester project reports and the required final project report. Be as detailed as possible so that the SSC can fully evaluate the progress of this project. Insert additional rows if necessary.

Task	Start Date	End Date (or estimated)	% Complete
Hire one or two UG or Grad student (for Spring 2025)	1/15/2025	5/17/2025	100%
Hire one or two UG or Grad student (for Summer 2025)	5/19/2025	8/23/2025	50%

EXPENSES

List all expenditures from this award made since the last submitted semester project report. You can combine recurring similar expenses into one summed entry. Note that your expenses should reflect those that were approved in the original budget (or approved Scope Change). Insert additional rows if necessary.

Equipment & Construction Costs

Item	Total Spent
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Equipment & Construction Costs Subtotal	\$0.00

Publicity & Communication	
Item	Total Spent
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Publicity & Communication Subtotal	\$0.00

Personnel & Wages	
Item	Total Spent
Karina Jang's wages (\$15/hr)	\$1,713.00
Bhagyashree's wages (\$16/hr)	\$3,051.20
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Personnel & Wages Subtotal	\$4,764.20

General Supplies & Other	
Item	Total Spent
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
General Supplies & Other Subtotal	\$0.00

Illinois Facilities and Services (F&S) Division Budget Items	
Item	Total Spent
Page 3 of 4	\$0.00

	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Illinois Facilities and Services (F&S) Division Budget Subtotal	\$0.00
TOTAL EXPENSES FOR CURRENT PERIOD	\$4,764.20