



STUDENT SUSTAINABILITY COMMITTEE

**Funding Award and Acceptance Letter**

**December 17, 2019**

Project: NSRC Composting Project

Dear Mx. Meredith Moore:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), I would like to thank you for considering the funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus. SSC is pleased to inform you that we are recommending to the Institute for Sustainability, Energy, and Environment (iSEE) that your project receives **\$6,000** in grant funding.

In order to remain eligible for this award, you must agree to the following conditions:

1. A final report of all work completed should be provided to the SSC Program Coordinator by December of 2021.
2. Project status updates and detailed account statements must be provided at the end of each semester, in the method requested, until the project is completed.
3. The Contact Person will be individually responsible for all official communication and the execution of this agreement.
4. The CFOP provided for this award shall strictly be used for the money awarded in this proposal.
5. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC. These requests must be submitted in a formal letter to the Chair and Coordinator.
6. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.
7. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.
8. Any press releases or educational/promotional materials involving the project should acknowledge SSC funding.
9. Any signage involving the project or events surrounding this project should include SSC's logo and/or a statement of which fee funded the project. Projects must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.

If you agree to the terms and conditions for the funding, please sign on the designated line at the bottom of this letter. If you have any questions regarding these requirements please contact the SSC, at [sustainability-committee@illinois.edu](mailto:sustainability-committee@illinois.edu). You will be notified when the Institute for Sustainability, Energy, and Environment and Vice Chancellor for Student Affairs officially approves this project. Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.



STUDENT SUSTAINABILITY COMMITTEE

**SSC Signatories**

Joseph Edwards, Chair  
Student Sustainability Committee

Jonah Messinger, Treasurer  
Student Sustainability Committee

**Awardee Signatory**

*Meredith Moore* 12/17/2019

Meredith Moore  
Applicant

**iSEE Signatory**

*Evan H DeLucia*

Dr. Evan DeLucia, Director  
Institute for Sustainability, Energy & Environment

**Student Affairs Signatory**

Dr. Danita Brown Young  
Division of Student Affairs



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**Project Information**

**Project:** NSRC Composting Project

**Funding Source:** Sustainable Campus Environment Fee

**Funding Amount:** \$6,000

**Receiving Campus Unit:** Institute for Sustainability, Energy, and Environment

**Unit Financial Contact:** John Pirtle

**E-mail:** jpirt2@illinois.edu

**Project Description:**

This project will significantly reduce this category from our waste stream. Using a compost tumbler will reduce the amount of coffee grounds, shredded paper, and food scraps that get thrown away, while providing an engagement and educational opportunity on waste and carbon reduction. Effective signage with clear visuals of what can and cannot be disposed of will eliminate confusion. Periodic inventories will be conducted and the data will be sent out to the participating offices to continuously engage the students, staff, and faculty. The nutrient-rich compost will enrich the proposed garden, an aesthetically-pleasing opportunity to recycle our organic resources. This program provides environmental stewardship education and hands-on learning opportunities, which will be an advertised example of office sustainability best practices. It is the intention that these efforts will encourage other offices and individuals to partake in similar programs to manage day-to-day waste and make alternative purchasing decisions (e.g., switching from purchasing K-Cups to using coffee pots). Since various events and meetings are held in the NSRC building, the signage and collection sites will set a positive example for all who visit the building. iSEE interns and environmental/food waste RSOs will help maintain the tumbler and garden, keep track of the metrics, and document the steps of this program to eventually provide a framework to other offices interested in implementing a similar project. This composting program coupled with extensive educational efforts will encourage people in and around NSRC to become more conscious about purchasing, consuming, and discarding food. Reducing food waste encourages long-term sustainable behavior, which students, faculty, and staff can take back to their homes and share with their peers.

This proposal directly funds:

1. Garden Construction tools



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2. Plants, mulch, soil test,
3. Signage
4. Tumbler
5. Labor