**Funding Criteria**

**A. General Rules**

1. Students, faculty, and staff are encouraged to submit requests for funding. Student-led projects require a faculty or staff sponsor in order to have funds awarded.
2. Funding can only go to university-affiliated projects from students, faculty, staff, and departments.
3. All SSC projects must make a substantial impact on students. This may be a direct impact or an impact through education and engagement. All SSC funding is 100% from student green fees, so the projects funded by the students must benefit them.
4. SSC encourages innovation and new technologies – creative projects are encouraged to apply.
5. Unless a type of expense is specifically listed below as having restrictions, SSC can generally fund it. The items referenced below should not be taken as comprehensive list.

**B. Things SSC Can Fund, On A Case-By-Case Basis**

1. SSC can fund feasibility studies and design work; however, it must work toward ultimately addressing a sustainability need on campus.
2. SSC can fund staff positions that are related to improving campus sustainability. Strong preference will be given to proposals receiving matching funding from departments and/or plans for maintaining continuity of the position after the end of the initial grant.
3. SSC can fund outreach events with a central theme of sustainability, provided their primary audience is the general campus community.
4. SSC discourages funding requests for food and prizes but will consider proposals on a case by case basis that prove significant reasoning.
5. SSC can fund repairs and improvements to existing building systems as long as it works toward the goal of improving campus sustainability; however, a preference is shown to projects utilizing new or innovative ideas.
6. SSC can provide departments with loans for projects with a distinct payback on a case by case base. Loans will require a separate memorandum of understanding between SSC and departmental leadership pledging to repay the award in full and detailing the payback plan.

**C. Things SSC Will Not Fund:**

1. SSC will not fund projects with a primary end goal of generating revenue for non-University entities.
2. SSC will not fund personal lodging, food, beverage, and other travel expenses.
3. SSC will not fund any travel expenses.
4. SSC will not fund tuition or other forms of personal financial assistance for students beyond standard student employee wages.

**Your funding application should include this application and any letters of support.**

*Please submit this completed application and any relevant supporting documentation by the deadline listed on the SSC website to* *Sustainability-Committee@Illinois.edu**. The Working Group Chairs will be in contact with you regarding any questions about the application. If you have any questions about the application process, please contact the Student Sustainability Committee at* *Sustainability-Committee@illinois.edu.*

**General & Contact Information**

**Project Name:** Post Landfill Action Network Membership

**Total Amount Requested from SSC:** 2000

**Project Topic Areas:** [ ]  Land & Water [x]  Education [ ]  Energy

[ ]  Transportation [x]  Food & Waste

**Applicant Name:** Madalyn Liberman

**Campus Affiliation (Unit/Department or RSO/Organization):** Natural Resources and Environmental Science / Zero Waste SWAT Team

**Email Address:** madalyn3@illinois.edu

**Check one:**

 [x]  This project is solely my own ***OR***

 [ ]  This project is proposed on behalf of (name of student org., campus dept., etc.):

**Project Team Members**

|  |  |  |
| --- | --- | --- |
| **Name** | **Department** | **Email** |
| Name | Department/Organization | Email Address |
| Name | Department/Organization | Email Address |
| Name | Department/Organization | Email Address |
| Name | Department/Organization | Email Address |

**Student-Led Projects (Mandatory):**

Name of Faculty or Staff Project Advisor: Meredith Moore
Advisor’s Email Address: mkm0078@illinois.edu

**Financial Contact *(Must be a full-time University of Illinois staff member)***

Contact Name:

Unit/Department:

Email Address:

**Project Information**

*Please review the proposal materials and online content carefully. It is highly recommended you visit a working group meeting sometime during the proposal submission process.*

**Please provide a brief background of the project, its goals, and the desired outcomes:**

*We want to know: What is your project? What does it concretely produce, accomplish, or solve? Why is this project needed on campus?*

This project will allow the University of Illinois to become a member school of the Post Landfill Action Network (PLAN). PLAN is a non-profit organization that provides tools and resources to universities to facilitate waste reduction. The Project is needed to so that there are more opportunities for projects related to reducing waste created and more education of students regarding waste practices.

**Where will the project be located? Are special permissions required for this project site?**

*If special permission is required for this location, please explain and submit any relevant letters of support with the application. SSC cannot fund projects without prior location approval.*

**The Post Landfill Action Network will send the information virtually so there does not need to be a specific location for this project. However, we may make physical copies of some information provided and house them at locations on campus such as the ISEE offices in NSRC**

**Other than the project team, who will have a stake in the project? Please list other individuals, groups, or departments affiliated directly or indirectly by the project. This includes any entity providing funding (immediate, future, ongoing, matching, in-kind, etc.) and any entities that benefit from this project.**

*Please attach letters of commitment or support at the end of the application.*

Students

 Zero Waste SWAT team

Overall Campus Community

**How will this project involve and/or benefit students?**

*This includes both direct and indirect impact.*

**This project will provide more resources for students to make impactful changes on the University of Illinois campus related to sustainability. Many students have amazing ideas for projects, but do not know how or where to start. These resources will assist them in creating their projects. Examples of resources provided by being a PLAN member school are as follows (and more can be seen with this link):**

**• Student leadership workshops and certificates**

**• Program-Specific Workshops (60 minute sessions) or on-campus workshops:**

**o Expanding recycling**

**o Conducting a waste audit**

**o Holding a zero waste event**

**o Plastic Free Campuses**

**o Move-in and move-out**

**o Etc.**

**• Advising from a campus coordinator**

**• Networking with other PLAN members**

**• Partner Discounts on sustainable products and services**

**• Manuals**

**o Campus Composting**

**o Creative Reuse on Campus**

**o Zero Waste Event Guide**

**o Etc.**

**In addition, the manuals and workshops can provide invaluable education to students on waste practices.**

**What are your specific outreach goals? How will this project inspire change at UIUC?**

**The goals of the workshops is to increase exposure of students and staff to the resources provided by PLAN and give them a space to be creative so that new porjects may come of it. Further than creating initiatives, students and staff can learn much about waste practices from the manuals and workshops available.**

**How will the project improve environmental sustainability at the Urbana-Champaign campus?**

This project increases environmental stewardship because it provides resources that facilitate creating a zero-waste campus. This project is directly applicable to iCAP goals, especially those in the Zero Waste section. For example, in order to reduce waste it is important to have an efficient way to quantify and qualify it. The Waste audit manual can be used to give the university a better idea of the waste created. In addition, the Zero Waste section also involves purchasing. It is an overall goal that departments and staff members purchase environmentally friendly or sustainable products. However sometimes this is difficult due to the prices of these products. The partner discounts provided by being a member school will make it easier to make these sustainable purchases. These are just a couple examples of the possibilities that will come of being a PLAN member school.

**If applicable, how does this project impact environmental injustice or social injustice?**

**The project itself does not impact environmental injustice, but the resources provided may help students make impactful changes to these areas. For example, there is a manual titled "Flow Don't Throw" that is a how-to-guide for making reusable menstrual products available on campus. Many women already have trouble accessing regular menstrual products, so the movement to ditch disposable products often excludes them. This pamphlet covers: "Understanding the context of the menstrual equity movement," and "Distribution models for equitable access to reusable menstrual products." This is just one example of how this project may be used to impact social injustice in the context of the sustainability.**

**Scope, Schedule, and Budget verification**

**What is the plan for project implementation? Describe the key steps of the project including the start date, target completion date, target date for submitting a final report, and any significant tasks or milestones.** *Please be as detailed as possible.*

ASAP: become a PLAN member school

This semester: After gaining membership, hold one workshop to expose students and staff to the resources available from being a member of PLAN.

All following semesters: Hold one or two workshops similar to above.

A year from now: Renew membership and continue to hold workshops in a similar fashion.

**List all budget items for which funding is being requested. Include cost and total amount for each item requested.**

*Please be as detailed as possible.*

*$1000: two years of a $500 membership fee*

*$1000: workshop and outreach efforts:*

 *$400: Room reservations for workshops*

 *$600: food and tools for workshops (tools could be paper and ink for printing manuals, pencils, drawing notebooks, etc)*

**If the project is implemented, will you require ongoing funding? What is the strategy for supporting the project in order to cover replacement, operation, or renewal costs?**

*SSC provides funding on a case by case basis and should not be considered as an ongoing source of funding*

*After the two years, we will need to submit another grant application for future membership fees. If the project is successful, we may request a larger amount to fund more than two years.*

**Please include any other obtained sources of funding. Have you applied for funding elsewhere?**

*Please attach any relevant letters of support as needed in a separate document.*

NA

**Have you applied for funding from SSC before? If so, for what project?**

No

**How will you bring awareness and publicize the project on campus? In addition to SSC, where will information about this project be reported?**

We plan to include the membership announcement in the ISEE newsletter, and other media such as The Daily Illini. Furthermore, including fliers around campus and reaching out to student organizations will help to get the word around. We will also hold workshops once or twice a semester to expose students and staff to the resources available.