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Respondent

10

Jenna Schaefer

02:11

Time to complete

1. Date of this semester progress report submission \*

12/19/2024

2. Name of project exactly as it was listed in your award letter \*

Project 4 Less

3. Date of original award letter \*

12/13/2019

4. Date of expiration listed on award letter (or on scope change approval if more recent) \*

End of fall 2024 semester

5. Date of forecasted project completion \*

4/30/2025

6. Have you submitted one or more semester progress reports previously? \*

☒ YES☐ NO

7. Describe, in detail, what has been completed on the project since the last semester progress report (or since the project commenced if you have not yet submitted a semester progress report)? \*

Project for Less has continued to hold weekly food packaging events to keep good food from going to waste. We continue to work with our partner, Wesley Food Pantry, who distributes these meals to the broader community. We continue to grow our volunteer base, and we have two new packaging supervisors this semester. We have worked to clarify project logistics and remaining funding this semester.

8. Describe, in detail, the project's challenges/obstacles since your last semester progress report (or since the project commenced if you have not yet submitted a semester progress report)? \*

Our biggest challenge this semester has been getting in contact with dining. Our past contact has retired but this semester we confirmed our new contact. However, it took some time to get this contact established so we got answers about our finances later than we would have hoped.

9. Describe, in detail, the project's successes since your last semester progress report (or since the project commenced if you have not yet submitted a semester progress report)? \*

Each week, we package approximately 20 boxes of food, and each box contains around 3 meals. This means that we have kept hundreds of meals from going to the landfill this semester and instead they are helping people experiencing food insecurity. We are happy to have two new packaging supervisors on board, as well as many new volunteers, and to have a better line of communication established with our contacts at University Dining.


10. Complete and upload the semester financial documentation for your project. You should reflect all expenditures since your last semester project report. We strongly suggest that you also upload supporting financial documentation from Banner for your award CFOP. NOTE: When your project is completed and/or expired (whichever comes first), any remaining project funds will be transferred back to the SSC.

<https://studentengagement.illinois.edu/sites/default/files/2024-09/SSC-Budget-Timeline-SEMESTER-PROGRESS-REPORT-template.xlsx>

\*

 SSC Semesterly Report Fall 2024 - Jenna Schaefer.xlsx

11. Upload project marketing and/or media not previously submitted in semester progress reports. \*

**NOTE: Project marketing and/or media must include SSC's logo and/or a statement of which fee funded the project.** 20241009\_172256\_Jenna Schaefer.jpg