



STUDENT SUSTAINABILITY COMMITTEE

Funding Award and Acceptance Letter

March 9th, 2020

Project Name: Bee Campus

Dear Brooke Witkins:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), I would like to thank you for considering the funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus. SSC is pleased to inform you that we are funding your project with \$750 in grant funding. This agreement funds the items outlined on your proposal.

In order to remain eligible for this award, you must agree to the following conditions:

1. A final report of all work completed should be provided to the SSC Program Coordinator one year from funding agreement signature.
2. No funds from this award shall be spent on personal, guest, or team travel.
3. Project status updates must be provided at the end of each semester until the project is completed.
4. All purchases must be made through the SSC Coordinator and student reimbursements will not be processed.
5. The project application is the designated Contact Person. If this person changes, the designated Contact Person will immediately alert SSC.
6. The Contact Person will be individually responsible for all official communication and the execution of this agreement.
7. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC. These requests must be submitted in a formal letter to the Chair and SSC Coordinator.
8. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.
9. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.
10. Any press releases or educational/promotional materials involving the project should acknowledge SSC funding.
11. Any signage involving the project or events surrounding this project should include SSC's logo and/or a statement of which fee funded the project. Projects must coordinate with SSC to ensure promotion appropriately highlights the SSC's contributions to the project.
12. The funding agreement will not be effective until all authorized representatives from both parties sign it. Neither party may assign this agreement to any other person or entity without the written consent of the other party.

If you agree to the terms and conditions for the funding, please sign on the designated line at the bottom of this letter. If you have any questions regarding these requirements please contact the SSC, at sustainability-committee@illinois.edu. Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.



STUDENT SUSTAINABILITY COMMITTEE

SSC Signatories

John E. E. E.

Chair
Student Sustainability Committee

Eric Green

SSC Coordinator
Student Sustainability Committee

Awardee Signatory

[Handwritten Signature]

Applicant