



STUDENT SUSTAINABILITY COMMITTEE

Micro Grant Application (Under \$750)

Funding Criteria

A. General Rules

1. Undergraduate and graduate students are encouraged to submit requests for funding up to \$750. All projects require stakeholder support in order to have funds awarded.
2. Funding can only go to university-affiliated projects on university property submitted from students.
3. All SSC projects must make a substantial impact on students. This may be a direct impact or an indirect impact through education and engagement. All SSC funding is 100% from student green fees, so the projects funded by the students must benefit them.
4. SSC encourages innovation and new technologies – creative projects are encouraged to apply.
5. Unless a type of expense is specifically listed below as having restrictions, SSC can generally fund it. The items referenced below should not be taken as comprehensive.
6. SSC generally won't fund reimbursement requests.

B. Things SSC Can Fund, On A Case-By-Case Basis

1. SSC can fund feasibility studies and design work; however, it must work toward ultimately addressing a sustainability need on campus.
2. SSC can fund outreach events with a central theme of sustainability, provided their primary audience is the general campus community.
3. SSC can fund repairs and improvements to existing building systems as long as it works toward the goal of improving campus sustainability; however, a preference is shown to projects utilizing new or innovative ideas.

C. Things SSC Will Not Fund:

1. SSC will not fund projects with a primary end goal of generating revenue for non-University entities.
2. SSC will not fund personal lodging, food, beverage, and other travel expenses.
3. SSC will not fund tuition or other forms of personal financial assistance for students beyond standard student employee wages.
4. SSC will not fund micro grant proposals that solely request staff, faculty, or student stipends.
5. SSC will not fund capital projects using micro grant funding.
6. SSC will not fund staff or faculty projects using micro grant funding.

Your SSC funding application should include this application and a detailed itemized budget.

Please submit this completed application and any relevant supporting documentation to Sustainability-Committee@illinois.edu. The Working Group Chairs will be in contact with you regarding any questions about the application. If you have any questions about the application process, please contact the Student Sustainability Committee at sustainability-committee@illinois.edu.

General Information

Project Name: Illinois Language and Linguistics Society 12th Annual Conference

Total Amount Requested from SSC (\leq \$750): \$750

Project Topic Areas: Land & Water Education Energy
 Transportation Food & Waste

Contact Information

Applicant Name: Kara Yarrington, Brennan Dell, & Gorrety Wawire

Campus Affiliation (Unit/Department or RSO/Organization): Illinois Language and Linguistics Society

Email Address: karay2@illinois.edu, gwawire2@illinois.edu, dell3@illinois.edu

Check one:

This project is solely my own **OR**

This project is proposed on behalf of (name of student org., campus dept., etc.): Illinois Language and Linguistics Society

(Optional)

Name of Faculty or Staff Project Advisor: John McDonald

Advisor's Email Address: jonmacd@illinois.edu

Project Information

Please review the proposal materials and online content carefully. It is highly recommended you visit a working group meeting to talk through your proposal before you submit it.

1) Provide a brief background of the project, its goals, and the desired outcomes.

This is the 12th annual conference held at UIUC for linguistics research. We are trying to make this conference more sustainable by reducing our waste through encouraging our conference attendees, both from UIUC and from other universities, to bring their reusable water bottles and reuse nametags from previous conferences in addition to not printing programs, buying less materials (notebooks, pens, folders, etc.) and through not using disposable plates, cups and utensils during the snack breaks. The UIUC Union Catering Services charges \$2.50 per person for reusable dishware. We are asking SSC to fund us to pay for this fee for 4 snacks over the course of the two-day conference for 75 people, which amounts to \$750.

The desired outcome for this more sustainable conference is to show conference attendees that conferences can be more sustainable and by encouraging other conference planners and attendees to be similarly sustainable.

2) How will this project improve sustainability at UIUC?

In addition to using fewer printed materials provided by UIUC, this will reduce the amount of disposable plates and cutlery going to landfill by reusing the ceramicware already owned by the Union Catering Services.

Moreover, this will set an example for conference goers to think about being sustainable at conferences and while planning conferences.

3) Where will the project be located? Do you need special permissions to enact the project at this site? If so, please explain and attach a letter of support to your application.

This project will be located in the Union. No special permission is needed, as the catering service is already located in the building.

4) Other than the project team, who will have a stake in the project? Please list other individuals, groups, or departments indirectly or directly affiliated to this project. This includes any funding entities (immediate, future, ongoing, etc.) and any entities that will be benefiting from this project

Other funding entities supporting the conference overall are:

[Center for Advanced Study](#), [Beckman Institute](#), [Department of English](#), [Department of Psychology](#), [Department of Communication](#), [REEEC](#), [Department of Anthropology](#), [European Union Center](#), [Office of the Dean of LAS](#), [Department of EALC](#), [Department of FRIT](#), [Department of Germanic Languages & Literatures](#), [Department of Linguistics](#), [SLATE](#), [Department of Spanish & Portuguese](#), and [SLCL](#)

People benefitting from this project are:

The conference attendees, ILLS executive board, and UIUC Union Catering

5) How will you ensure the sustained existence/maintenance of this project (including reporting requirements) once you are no longer involved? If the project will conclude while you are involved, what will happen to the materials purchased for the project and how will you return the project site to its original condition?

We have kept detailed notes of planning and budget since the initial conference that has been passed down to each new executive board. We hope to inspire future executive boards to follow in our footsteps and continue to have sustainable conferences in the future.

As the money will go towards the fees of the Catering Services providing the reusable dishes, Catering Services will return the Union provided space to its original condition.

6) Please indicate how this project will involve or impact students. What role will students play in the project?

This conference is planned completely by UIUC graduate students in the departments of Linguistics, Spanish and Portuguese, French and Italian, Psychology, Germanic Languages, and East Asian Languages and Cultures. Moreover, many graduate students and undergraduate students from UIUC present their research at this conference in addition to graduate students from other universities. Moreover, all UIUC students are able to attend the conference for free.

7) Have you applied for funding with SSC previously? If so, for what project?

No, this is the first time.

Scope, Schedule, and Budget Verification

What is the plan for project implementation? Describe the key steps of the project including the start date, target completion date, target date for submitting a final report, and any significant tasks or milestones. Please be as detailed as possible.

The conference is February 28 and 29, 2020. The snacks will be provided in the morning and afternoon sessions on both dates, requiring the reusable utensils and plates during these sessions. We can submit a final report by the end of March 2020.

List all budget items for which funding is being requested. Include cost and total amount for each item requested. Please be as detailed as possible. You are welcome to submit a separate budgeting document.

Reusable dishware fee \$2.50 per person for 4 meals for 75 people → $2.5 \times 4 \times 75 =$ **\$750**

If the project is implemented, will there be any ongoing funding required? What is the strategy for supporting the project in order to cover replacement, operation, or renewal costs? (Note: SSC provides funding on a case by case basis and should not be considered as an ongoing source of funding)

No ongoing funding will be required.

Please include any other sources of funding that have been obtained or applied for, and please attach any relevant letters of support.

Sources are in the documentation below.

What is the plan for publicizing the project on campus? In addition to SSC, where will information about this project get reported?

There is a website created for this conference in addition to a Facebook page. Moreover, announcements for this conference have been sent to Center for Advanced Study, Beckman Institute, Department of English, Department of Psychology, Department of Communication, REEEC, Department of Anthropology, European Union Center, Department of EALC, Department of FRIT, Department of Germanic Languages & Literatures, Department of Linguistics, SLATE, Department of Spanish & Portuguese, and SLCL.

Additionally, we will be posting posters across campus to advertise it.

The sustainability of this project will be posted on the ILLS12 website.

Support Letters from ILLS12 Cosponsors

This PDF contains the letters from ILLS12 cosponsors, confirming the amount of their support. The funding amounts are also listed below:

Department	Promised Funding
Beckman Institute	\$1,000
Center for Advanced Study	\$1,000
LAS – Communication	\$250
LAS – English	\$100
LAS – Psychology	\$50
LAS – REEEC	\$100
SLCL – East Asian Languages and Cultures	\$50
SLCL – French and Italian	\$250
SLCL – Germanic Languages and Literatures	\$50
SLCL – Linguistics	\$500
SLCL – SLATE	\$400
SLCL – Spanish and Portuguese	\$250
TOTAL	\$4,000

From: Olson, Stacy Renee srolson@illinois.edu 
Subject: Funding for Student Conference - Beckman Institute sponsorship payment
Date: September 17, 2019 at 9:59 AM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Wendt, Kelli R kwendt@illinois.edu, Hamwi, Rim rhamwi2@illinois.edu, Harden, T'Chana M tbradfor@illinois.edu, Ivy, Sandra F sivy@illinois.edu, Johnson, Kara Leigh kjohnsn@illinois.edu

Dear Ms. Norman,

Director Moore is pleased to provide Beckman Institute support in the amount of \$1,000.00 for your 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society.

I am copying Kelli Wendt, our director of budget and resource planning, and the Beckman Institute finance team to facilitate this sponsorship payment.

Kind regards,

STACY OLSON
Administrative Assistant

Beckman Institute for Advanced Science and Technology
University of Illinois at Urbana-Champaign
405 N Mathews Avenue | M/C 251
Urbana, IL 61801
217.244.8373 | fax: 217.333.2922 | srolson@illinois.edu
beckman.illinois.edu



Under the Illinois Freedom of Information Act any written communication to or from university employees regarding university business is a public record and may be subject to public disclosure.

From: Norman, Chelsey R <crnorma2@illinois.edu>
Sent: Sunday, September 15, 2019 10:26 PM
To: Moore, Jeffrey S <jsmoore@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Moore,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty

associated with the Beckman Institute, we would like to inquire whether the Institute would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from departments like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign



**BECKMAN INSTITUTE FOR
ADVANCED SCIENCE & TECHNOLOGY**

Director's Office
405 N. Mathews Ave., MC-251
Urbana, IL 61801-2325

September 17, 2019

Dear Ms. Chelsey Norman,

The Beckman Institute for Advanced Science and Technology is pleased to contribute \$1,000.00 in support of the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12), which will be held February 28-29, 2020.


Kelli Wendt, our director of budget resource and planning, and the Beckman Institute finance team will work with you to complete the sponsorship payment.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeffrey S. Moore', enclosed in a thin black rectangular border.

Jeffrey S. Moore, Director

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN
217.244.1176 • (f) 217.333.2922 • beckman.illinois.edu

From: Iriye, Masumi iriye@illinois.edu 
Subject: Re: Request for cosponsorship
Date: September 24, 2019 at 9:31 AM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Conerly, Rita rconerly@illinois.edu, Woods, Destiny drwoods@illinois.edu

Thanks so much for the additional information, Chelsey. On behalf of the Center for Advanced Study, I am pleased to offer \$1000 in cosponsorship for the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (February 28-29, 2020).

Please contact Rita Conerly when you have receipts up to \$1000 (honorarium, travel, accommodation—we cannot cover food expenses) and she will process the reimbursement. Please also send Destiny Woods publicity for this event (including social media posts) so she can help promote the conference via CAS channels. Both are cc'd here.

All best wishes for a successful conference! And please do not hesitate to contact me again after you've heard from all potential cosponsors and find yourself short of funds. We do have a little wiggle room in our budget and I'm happy to see whether I can contribute a bit more.

M.

--

Masumi Iriye
Deputy Director
Center for Advanced Study
Levis Faculty Center--Suite 200
919 W. Illinois Street MC-064
University of Illinois at Urbana-Champaign
Urbana, IL 61801

(217) 333-6729
<https://cas.illinois.edu/>

From: "Norman, Chelsey R" <crnorma2@illinois.edu>
Date: Monday, September 23, 2019 at 1:32 PM
To: "Iriye, Masumi" <iriye@illinois.edu>
Subject: Re: Request for cosponsorship

Dear Dr. Iriye,

Thank you for considering co-sponsoring the ILLS12 conference! Please find below our rough budget of income and expenses that you requested.

Rough Budget

Speakers - lodging	\$1200
Speakers - travel	\$1500
Speakers - honorarium	\$500
Speakers - per diem	\$350
Food (coffee breaks and reception)	\$3000
Space (includes technology)	\$500
Registration packages	\$650

Registration packages	\$7700
TOTAL	\$7700

Income/Funding as of 9/23/19

Department	Promised Funding
Beckman Institute	\$1000
LAS - English	\$100
LAS - Psychology	\$50
LAS - Communication	\$250
LAS - REEEC	\$100
SLCL - East Asian Languages and Cultures	\$50
SLCL - Germanic Languages and Literatures	\$50
SLCL - Linguistics	\$500
SLCL - SLATE	\$400
SLCL - Spanish and Portuguese	\$250
TOTAL	\$2750

We have requested funding from other departments but have not yet received responses from all of the departments.

We are also applying for funding from: the School of Literatures, Cultures, and Linguistics, the Office of the Dean of LAS, the Student Organization Resource Fee Board (SORF), and the Program Coordination Council (PCC) but we do not yet know how much funding they will provide.

Hopefully this will help you in determining how much the Center for Advanced Study can provide to help make this year's ILLS conference a success!

Please let me know if you have any further questions.

Best,
Chelsey Norman

ILLS12 co-chair
Graduate Student in Linguistics
School of Literatures, Cultures, and Linguistics
University of Illinois at Urbana-Champaign

On Sep 17, 2019, at 9:34 AM, Iriye, Masumi <iriye@illinois.edu> wrote:

Hello Chelsey—the CAS director forwarded me your request for cosponsorship for the upcoming ILLS12 conference (February 28-29, 2020). CAS has a long and fruitful relationship history with the department of Linguistics (2 of our former directors were

linguists!) and we are always delighted to support endeavors with your unit. Please just send me a rough budget of income/expenses so I can figure out our financial commitment.

All best,
M.

--

Masumi Iriye
Deputy Director
Center for Advanced Study
Levis Faculty Center--Suite 200
919 W. Illinois Street MC-064
University of Illinois at Urbana-Champaign
Urbana, IL 61801

(217) 333-6729
<https://cas.illinois.edu/>

From: Caughlin, John Patrick caughlin@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 15, 2019 at 10:53 PM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Harris, Adrienne E harris2@illinois.edu

Norman,

Yes, we can contribute \$250. Adrienne Harris will handle the details, but please send promotional messages to me.

John

From: Norman, Chelsey R <crnorma2@illinois.edu>
Sent: Sunday, September 15, 2019 10:30:15 PM
To: Caughlin, John Patrick <caughlin@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Caughlin,

On behalf of the Illinois Language and Linguistics Society,

I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign

(<http://ills.linguistics.illinois.edu/index.html>).

The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As

this conference might be of interest to undergraduate and graduate students and faculty associated with the

Department of Communication,

we would like to inquire whether

your department

would be able to contribute any funding to help

defray the costs of organizing and holding this conference.

Your past support of

the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from departments like yours.

Any financial assistance

would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at

crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman

Graduate Student in Linguistics

ILLS12 committee co-chair

University of Illinois at Urbana-Champaign

From: Markley, Robert rmarkley@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 16, 2019 at 12:45 PM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Hardin, Sandy hardn@illinois.edu

Dear Chelsey Norman,

The English Dept. is willing to contribute \$100 for the Graduate Student Conference. Good luck!

Sincerely,

Robert Markley
Head, and W. D. and Sara E. Trowbridge Professor
Department of English
University of Illinois
608 S. Wright Street
Urbana, IL 61801

From: Norman, Chelsey R <crnorma2@illinois.edu>
Sent: Monday, September 16, 2019 11:34 AM
To: Markley, Robert <rmarkley@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Markley,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of English, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair

From: Wendy Heller w-heller@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 16, 2019 at 12:17 PM
To: Norman, Chelsey R crnorma2@illinois.edu, Huart, Victoria vhuart@illinois.edu

Hi, Chelsey, the Psychology department would be happy to contribute \$50 to support your conference. I have copied the head of our business office, Victoria Huart, who will help transfer the funds.

Good luck and I'm sure we have students who will be interested.

Wendy

On Mon, Sep 16, 2019 at 11:47 AM Norman, Chelsey R <crnorma2@illinois.edu> wrote:

Dear Dr. Heller,

On behalf of the Illinois Language and Linguistics Society,

I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>).

The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might

be of interest to undergraduate and graduate students and faculty associated with the Department

of Psychology, we would like to inquire whether your department

would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Any financial assistance would be greatly appreciated

and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman

Graduate Student in Linguistics

ILLS12 committee co-chair

University of Illinois at Urbana-Champaign

--

Wendy Heller
Professor and Head
Psychology Department, University of Illinois
603 E. Daniel St., Champaign 61820
email: w-heller@illinois.edu
Telephone: 217-333-0632

From: Randolph, John W jwr@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 17, 2019 at 12:32 PM
To: Norman, Chelsey R cnorma2@illinois.edu, Marshall, Maureen Elizabeth memarsh@illinois.edu, Fleener, James jfleener@illinois.edu

Dear Chelsey,

Thank you for your inquiry (and hard work organizing this event).

Although our co-sponsorship funds are limited, we can offer \$100 in support of this event, if that will be useful to you. I'm copying our Business Manager James Fleener (and Associate Director Maureen Marshall) on this e-mail, to follow up with you on any questions and to assist with the payment.

I hope the event goes well!

Best wishes,

John

JOHN W RANDOLPH

Director
Russian, East European, and Eurasian Center

reeec.illinois.edu

Associate Professor
Department of History

history.illinois.edu

University of Illinois at Urbana-Champaign
107 International Studies Building
910 S. Fifth Street
Champaign, IL 61820
+1 (217) 333-1244 | jwr@illinois.edu

On 9/15/19 10:40 PM, Norman, Chelsey R wrote:

Dear Dr. Randolph,

On behalf of the Illinois Language and Linguistics Society,

I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>).

The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Russian, Eastern European, and Eurasian Center,

we would like to inquire whether your center would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from centers like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional

information, please contact me at
crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign

From: Tierney, Robert rtierney@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 17, 2019 at 8:56 AM
To: Norman, Chelsey R crnorma2@illinois.edu, Mullins, William Robert wmullins@illinois.edu

Dear Chelsey,

I am happy to contribute \$50 from EALC department to the student conference and to announce this event to our students.

Sincerely,

Robert Tierney
Professor and Head of East Asian Languages and Cultures,
Comparative and World Literatures
University of Illinois at Urbana Champaign

<http://www.ucpress.edu/book.php?isbn=9780520286344>
<http://www.ucpress.edu/book.php?isbn=9780520265783>
<https://kpfa.org/episode/against-the-grain-august-31-2016/>

From: Norman, Chelsey R <crnorma2@illinois.edu>
Sent: Sunday, September 15, 2019 10:47 PM
To: Tierney, Robert <rtierney@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Tierney,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of East Asian Languages and Cultures, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from departments like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign

From: Keller, Marcus mkeller@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 25, 2019 at 7:23 PM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Fuller, Joy jdfuller@illinois.edu

Dear Chelsey,

FRIT will be happy to support ILLS12 with \$250 and by publicizing the event. Please make sure to send us announcements, posters, and all other pertinent materials when they become available.

With my best wishes for the organization of your spring conference,

Marcus Keller
Head

From: "Norman, Chelsey R" <crnorma2@illinois.edu>
Date: Monday, September 23, 2019 at 1:31 PM
To: "Keller, Marcus" <mkeller@illinois.edu>
Subject: Re: Funding for Student Conference

Dear Dr. Keller,

Thank you for considering co-sponsoring the ILLS12 conference! Please find below our projected budget and list of commitments we have gathered that you requested.

Projected Budget

Speakers - lodging	\$1200
Speakers - travel	\$1500
Speakers - honorarium	\$500
Speakers - per diem	\$350
Food (coffee breaks and reception)	\$3000
Space (includes technology)	\$500
Registration packages	\$650
TOTAL	\$7700

Income/Funding as of 9/23/19

Department	Promised Funding
Beckman Institute	\$1000
LAS - English	\$100
LAS - Psychology	\$50
LAS - Communication	\$250
LAS - REEEC	\$100

SLCL - East Asian Languages and Cultures	\$50
SLCL - Germanic Languages and Literatures	\$50
SLCL - Linguistics	\$500
SLCL - SLATE	\$400
SLCL - Spanish and Portuguese	\$250
TOTAL	\$2750

We have requested funding from other departments but have not yet received responses from all of the departments.

We are also applying for funding from: the School of Literatures, Cultures, and Linguistics, the Office of the Dean of LAS, the Student Organization Resource Fee Board (SORF), and the Program Coordination Council (PCC) but we do not yet know how much funding they will provide.

Hopefully this will help you in determining how much the Department of French and Italian can provide to help make this year's ILLS conference a success!

Please let me know if you have any further questions.

Best,
Chelsey Norman

ILLS12 co-chair
Graduate Student in Linguistics
School of Literatures, Cultures, and Linguistics
University of Illinois at Urbana-Champaign

On Sep 17, 2019, at 6:03 PM, Keller, Marcus <mkeller@illinois.edu> wrote:

Dear Chelsey,

The Department of French and Italian will gladly co-sponsor the event. Could you share a projected budget and a list of commitments you were able to gather first?

All best wishes,

Marcus Keller

Marcus Keller

Associate Professor and Head
Department of French & Italian
<http://www.frit.illinois.edu/people/mkeller>

From: "Norman, Chelsey R" <crnorma2@illinois.edu>

Date: Sunday, September 15, 2019 at 10:48 PM

To: "Keller, Marcus" <mkeller@illinois.edu>

Subject: Funding for Student Conference

Dear Dr. Keller,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of French and Italian, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from departments like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign

From: Hilger, Stephanie M hilger@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 16, 2019 at 10:52 AM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Fuller, Joy jdfuller@illinois.edu

Dear Chelsey,

The Department of Germanic Languages and Literatures is happy to support the Languages and Linguistics Conference graduate student conference with 50\$.

Joy: Please charge to Germanic ICR 1-200250-927002-927006

Best,

Stephanie M. Hilger
Head, Department of Germanic Languages and Literatures
Co-PI, "The Art of Medicine" (Presidential Initiative to Celebrate the Arts and the Humanities)
Professor of German, Comparative and World Literature, and Gender and Women's Studies
University of Illinois at Urbana-Champaign
2090 Foreign Languages Building, MC-178
707 South Mathews Avenue
Urbana, IL 61801
USA

From: Norman, Chelsey R <crnorma2@illinois.edu>
Sent: Sunday, September 15, 2019 10:49 PM
To: Hilger, Stephanie M <hilger@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Hilger,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of Germanic Languages and Literatures, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from departments like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign

From: Yoon, James jyoon@illinois.edu
Subject: RE: Funding for Student Conference
Date: September 16, 2019 at 8:57 AM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Fuller, Joy jdfuller@illinois.edu, Bates, Dee A dee5@illinois.edu

Chelsey,

We will be happy to support the conference again. We can commit \$500.

James

-----Original Message-----

From: Norman, Chelsey R <crnorma2@illinois.edu>
Sent: Sunday, September 15, 2019 10:51 PM
To: Yoon, James <jyoon@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Yoon,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html> <<http://ills.linguistics.illinois.edu/index.html>>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of Linguistics, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. We could not continue without support from departments like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu <<mailto:crnorma2@illinois.edu>> .

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign

From: Christianson, Kiel kiel@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 17, 2019 at 9:43 AM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Walker, Kathryn E kew@illinois.edu

Hi Norman,

Yes! SLATE can contribute.

Katie: Can you please work with Joy to transfer \$400 for the ILLS conference?

Thanks!
kiel

From: "Norman, Chelsey R" <crnorma2@illinois.edu>
Date: Monday, September 16, 2019 at 11:31 AM
To: Kiel Christianson <kiel@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Christianson,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics. One of your students, Jack Dempsey, was an active member on our organizing committee last year and continues his work on the committee this year.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of Educational Psychology, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign

From: Melendez, Mariselle melendez@illinois.edu
Subject: Re: Funding for Student Conference
Date: September 16, 2019 at 7:27 AM
To: Norman, Chelsey R crnorma2@illinois.edu
Cc: Fuller, Joy jdfuller@illinois.edu

Der Chelsey,

The Department of Spanish and Portuguese would be glad to contribute with \$250 for the ILLS Graduate Student conference. I am cc Joy Fuller our Financial manager so she is aware of the contribution. She will transfer it from our departmental ICR account.

Best of luck with the conference.

Many thanks,

Mariselle

MARISELLE MELÉNDEZ

*Professor of Spanish, Department Head
Center for Latin American and Caribbean Studies, Affiliate*

Department of Spanish and Portuguese
University of Illinois at Urbana-Champaign
4080 Forg Lang Bldg | M/C 176
Urbana, IL 61801
217.244.4090 | melendez@illinois.edu
www.spanport.illinois.edu



Under the Illinois Freedom of Information Act any written communication to or from university employees regarding university business is a public record and may be subject to public disclosure.

From: "Norman, Chelsey R" <crnorma2@illinois.edu>
Date: Sunday, September 15, 2019 at 10:55 PM
To: melendez <melendez@illinois.edu>
Subject: Funding for Student Conference

Dear Dr. Meléndez,

On behalf of the Illinois Language and Linguistics Society, I am writing to you regarding the 12th Annual Graduate Student Conference of the Illinois Language and Linguistics Society (ILLS12) at the University of Illinois at Urbana-Champaign (<http://ills.linguistics.illinois.edu/index.html>). The conference is an annual student-run conference, and it will be taking place from February 28-29, 2020. It is aimed primarily at providing graduate students a local and friendly venue in which to present and discuss

primarily at providing graduate students a local and friendly venue in which to present and discuss research on any topic related to language and linguistics.

As this conference might be of interest to undergraduate and graduate students and faculty associated with the Department of Spanish and Portuguese, we would like to inquire whether your department would be able to contribute any funding to help defray the costs of organizing and holding this conference.

Your past support of the ILLS conference has been greatly appreciated and has helped to make ILLS the successful graduate student-run conference that it is today. Some of your graduate students are also an integral part of the ILLS organizing committee. We could not continue without support from departments like yours.

Any financial assistance would be greatly appreciated and would help to make ILLS12 a success. If you have any questions or require additional information, please contact me at crnorma2@illinois.edu.

Thank you for your time and consideration.

Best,

Chelsey Norman
Graduate Student in Linguistics
ILLS12 committee co-chair
University of Illinois at Urbana-Champaign